



Southern Soil and Water Conservation District  
Regular Board Meeting  
Wednesday, November 26, 2025 5:00 PM  
University of Guam, College of Agriculture and Life Sciences Building, Rm 202

## **MEETING MINUTES**

### **I. Call to Order & Roll Call**

- The meeting was called to order at 4:59 PM.
- District Director Martha Tenorio conducted a roll call, confirming a quorum.

#### **Board of Directors:**

- Chairperson: Michael Aguon - Present
- Vice Chairperson: Glenn Takai - Unexcused
- District Director: Glenn Dulla - Excused
- District Director: Yvonne Manglona-Juaneza - Present (online)
- District Director: Martha Tenorio - Present

#### **Staff Present:**

- District Administrator: Erica Pangelinan - Present
- Conservation Planner: Madeline Flores - Present
- Project Director: Geraldine Datuin - Excused
- Conservation Associate: Jonathan Borja - Present
- Conservation Associate: Daeline Pangelinan - Present

#### **Also Present:**

- UOG Technical Advisor: Mark Acosta
- Northern Guam SWCD: Savannah V. Garcia

**II. Acceptance of Meeting Agenda** — District Director Martha Tenorio motioned to accept the agenda as presented and published in the Pacific Daily News as required, which carried without objection.

### **III. Approval of Meeting Minutes — (10/15/2025)**

- District Director Dr. Glenn Dulla motioned to approve the meeting minutes of October 15, 2025.
- District Director Yvonne Manglona-Juaneza seconded the motion. Motion carried without objection.

**IV. Treasurer's Report** — District Director Martha Tenorio presented the Southern District Treasurer's report. As follows

- Account Balances as of 11/26/2025
  - Savings: \$1.20
  - Checking: \$103,624.71
  - Feral Swine Account: \$4,462.24
- Statement of Activity and Balance Sheet were made available via WhatsApp and email.
- Director Yvonne Manglona-Juaneza motioned to accept the Treasurer's Report. Director Martha Tenorio seconded the motion. Carried without objection.

**V. Administrator Report, Erica Alvarez (EA)** —

- EA reported that the federal shutdown has been lifted and technical staff are back in office at NRCS. Coordination with Mark continues on the Technical Assistance Grant, including ongoing outreach and training efforts. Collaboration with Dr. King on a potential GIS position is being explored, and branding efforts are progressing with a new secured consultant. Updates on the Islandwide Poster Contest included received submissions, development of student materials, an extended NACD deadline, and a proposed (\$1,000) budget for top winners. Additional updates included participation in the Farmer Focus Conference, Arbor Month tree planting collaboration with DOAG and the Yona Mayor's Office, Chairman Aguon's involvement in the NACD Legislative Committee meeting, and preparations for both the NACD Annual Meeting and an upcoming General Membership Meeting.
- Director Martha Tenorio motioned to accept the Administrator's Report as presented; Director Yvonne Manglona-Juaneza seconded. Motion carried without objection.

**VI. Old Business**

**A. Pig Brig Program Proposal**

- Proposal submitted to the committee for review. Hiring of a technician is essential for implementation. Updated job announcement shared; board action required to proceed with hiring.
- Director Martha Tenorio moved to table the Pig Brig Proposal and begin the hiring process. Director Yvonne Manglona-Juaneza seconded. Motion passed.

**B. SWCD Director Educational Training Program**

- Jonathan Borja reported that training certificates are ready for filing. All directors have completed training except for Director Takai. Board commended Jonathan for developing the training modules. Recommended to offer training for District members.

**C. 2026 NACD Annual Meeting**

- Lodging secured; TAs to be submitted at the next board meeting. Resolution drafts have been completed.

- Approved Breakout Sessions:
  - Feral Swine - February 18, 2026, 1:30 PM (30 minutes)
  - The Stewardship Blueprint - February 18, 2026, 4:00 PM (1 hour)
- Outreach Booth Options:
  - Standard: \$875 (includes one free registration)
  - Premium: \$1,500 (includes 1.5 free registrations)
- **Discussion:** Chairman Aguon initiated a discussion on partnering with NG-SWCD for booth collaboration.
- Director Martha Tenorio motioned to purchase the Premium Outreach Booth package; Director Yvonne Manglona-Juaneza seconded. Motion passed.

## **VII. New Business**

### **A. USDA NRCS MOA — Approval**

- Review of MOU and UCA drafts underway.
- Director Martha Tenorio moved to approve the USDA NRCS MOA pending completion of the review. Director Yvonne Manglona-Juaneza seconded. Motion passed.

### **B. Islandwide Poster Contest Budget — Approval**

- IPC Coordinator Jonathan Borja announced winners have been selected for the poster contest. A proposed budget and updated timeline was presented.
- Director Martha Tenorio moved to approve the submitted budget. Director Yvonne Manglona-Juaneza seconded. Motion passed.

### **C. 2025 NACD Executive Board Member Retreat**

- NACD Executive Board Member Michael Aguon to attend. Board approval required. Travel Authorization forms presented.
- Director Martha Tenorio moved to approve Chairman Michael Aguon's attendance at the NACD Executive Board Member Retreat. Director Yvonne Manglona-Juaneza seconded. Motion passed.

### **D. Joint SWCD Committee Appointments**

- The board agreed to table the recommended appointments.

### **E. NACD Grant Applications — Approval**

- Friends of NACD Grant: Restoring Resilience (R&R)
- TA2025 NACD Grant: SG-TACT: Southern Guam Technical Assistance for Conservation & Training
- Director Martha Tenorio motioned to submit both grant applications; Director Yvonne Manglona-Juaneza seconded. Motion carried.

### **F. Taiwan Travel Abroad Program — Approval**

- Request to send (4) representatives to accompany Dr. Kuan to Taiwan. Board approval required.

- Director Yvonne Manglona-Juaneza motioned to approve sending Chairman Aguon, District Director Martha and Administrator Erica, and staff Maddy to accompany Dr. Kuan to Taiwan, with costs of \$2,500 per person covered by the District; Director Martha Tenorio seconded. Motion carried without objection.

#### **VIII. Collateral Board and Committees Served**

- NACD Legislative Committee - December 5, 2025. 7::00 AM
- GISC Meeting - December 4, 2025, 10AM
  - Savannah Garcia (NG-SWCD) drafted the letter; Dr. Dulla assisting with revisions. EA to send final version to the board, Savannah, and Director Chelsa (Guam DOAG). Recommendation to submit to NACD for review and input, then send to GISC for formal adoption and submission.

#### **IX. Public Announcements**

- Governor's Meeting on PACSW — December 3, 10:00 AM
- Guahån Sentinel Landscape Meeting — December 18, 1:00–5:00 PM

#### **X. Next Meeting**

- The next board meeting session is scheduled for 12/17/2025 (appreciation dinner).

#### **XI. Executive Session**

- Personnel Action Items
- Active Membership Application Review

#### **XII. Adjournment**

- The meeting was adjourned at 5:46 PM.

Minutes Prepared By:  
Daeline Pangelinan, Conservation Associate

Approved By:




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Yvonne Manglona-Juaneza  
Secretary




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Michael E.D. Aguon  
Chairperson