



**Southern Soil and Water Conservation District
Regular Board Meeting**

Wednesday, October 15, 2025 4:00 PM

University of Guam, College of Agriculture and Life Sciences Building, Rm 202

MEETING MINUTES

I. Call to Order & Roll Call

- The meeting was called to order at 4:04 PM.
- District Director Martha Tenorio conducted a roll call, confirming a quorum.

Board of Directors:

- Chairperson: Michael Aguon - Present
- Vice Chairperson: Glenn Takai - Excused
- District Director: Glenn Dulla - Present
- District Director: Yvonne Manglona-Juaneza - Present (online)
- District Director: Martha Tenorio - Present

Staff Present:

- District Administrator: Erica Pangelinan (EA) - Present
- Conservation Planner: Madeline Flores - Present
- Project Director: Geraldine Datuin - Present
- Conservation Associate: Daeline Pangelinan - Present
- Conservation Associate: Jonathan Borja - Present

Also Present:

- UOG Technical Advisor: Mark Acosta
- USDA APHIS Wildlife Services: Chad Richardson
- Northern Guam SWCD: Savannah V. Garcia (online)

II. Acceptance of Meeting Agenda — District Director Martha Tenorio motioned to accept the agenda as presented and published. Which carried without objection.

III. Approval of Minutes — (09/24/25)

- Director Martha Tenorio motioned to approve the meeting minutes of September 24, 2025.
- Director Dr. Glenn Dulla seconded the motion. Motion carried without objection.

IV. Treasurer's Report — District Director Martha Tenorio presented the Southern District Treasurer's report. As follows

- Account Balances as of 10/15/2025
 - General Fund: \$108,881.53
 - Feral Swine Account: \$4,462.24
 - Savings: \$1.29
- FY2025 expenses have been compiled and published for review. Preparations are underway to submit the report to the University of Guam. The Bookkeeper is now onboard and in the process of setting up the financial reporting system in QuickBooks.
- Director Dr. Glenn Dulla motioned to accept the Treasurer's Report, and District Director Yvonne Manglona-Juaneza seconded. The motion carried without objection.

V. Administrator Report, Erica Alvarez (EA) — presented updates on the Southern Guam SWCD

- EA reported that USDA NRCS partner Jay was unable to attend due to the federal shutdown, highlighting updates on district operations and staffing; operations remain steady with regular Monday Zoom and in-office meetings. A safety and health inspection will be done with the University of Guam and thanked the team for ensuring office compliance. Noting three ongoing projects:
 - **NACD REPI Grant** — Survey developed with Jonathan for partners regarding the Guam Conservation Resource Hub; IRB process completed.
 - **Pig Brig Project** — After-action review and proposal completed.
 - **Feral Swine Perimeter Fence Program** — Project Director Gera, provided updates: (3) farmers rescinded, down to (29) applicants; (4) Environmental Assessments (EA) submitted this month, (10) total; (2) EA's approved, pending fence design; (19) EA's pending. Delays are attributed to the federal shutdown. Stipend reallocations were approved to allow contractors to assist with fence design. The request to move remaining stipend funds to the salary assist with fence design. The request to move remaining funds to the salary category is pending additional information. Kenisha suggested increasing the number of participating farmers,; however, EA and Dr. Glenn Dulla noted timeline concerns due to current delays. The recommended approach is to allow existing farmers to expand fencing beyond one acre and lift the \$13,811 cap based on linear-foot requirements.
 - **Motion:** Director Dr. Glenn Dulla motioned to approve the revised plan; Director Martha seconded. Motion carried.
 - **Discussion:** Director Yvonne questioned why a CATEX was not used instead of full EA's. FSPFP Project Director Gera D., clarified that the CPA 52 is NRCS's Categorical Exclusion (CATEX), equivalent and is part of the EA process.
 - EA reported a successful feral swine roundtable meeting. Director Dr. Dulla noted that the GIS position and other vacancies have been posted. Website services have been successfully procured.

- UOG Technical Advisor, Mark Acosta, reported on the Technical Assistance Grant. Madeline F. is now officially under RCUOG as a Conservation Planner. EA noted additional upcoming hires: Program Support Assistant, Resource Technician, and Outreach Specialist. Two NACD grants available:
 - NACD Grant (\$2,500) for PPE, gloves, district merch.
 - TA2025 Grant — New round opened.

VI. Old Business

A. FY2026 Budget

- EA reported that the FY2026 Budget has been approved and included in the binders for reference. Budget law has passed; no further action required.

B. FY2026 USDA APHIS WS Agreement

- The agreement was previously tabled. A proposal was prepared to support pig brig efforts. Agreement was provided to directors for review.
- **Motion:** Dr. Glenn Dulla motioned to accept the USDA APHIS WS Agreement in the amount of \$12,500; Director Yvonne seconded. Motion carried. 2nd Annual Agriculture Symposium
- Chairman expressed appreciation for the collaboration. Further discussion occurred among Chad, EA, and Dr. Dulla.

C. 2nd Guam Farmer Focus Conference

- EA reported the event has concluded and was tabled last meeting; no additional action required. Chad noted successful outreach. Savannah (Northern Guam SWCD) reported a strong turnout despite the federal shutdown. Director Martha noted positive media exposure.

D. 2nd Guam Farmer Focus Conference Sponsorship

- EP noted the conference is scheduled for October 29–31. Martha, Dr. Dulla, Jonathan B., and Daeline P. will staff the outreach booth.
- Madeline successfully registered (5) farmers under the available scholarship program; (30) scholarships remain available.

VII. New Business

A. OTECH Formal Letter of Request

- EA reported efforts to establish government-affiliated emails for directors and staff, including a group email for active district members. Daeline P. is coordinating with OTECH, and a formal request has been submitted.

Motion: Director Dr. Glenn Dulla motioned to accept the OTECH Formal Letter of Request; Director Martha Tenorio seconded. Motion carried.

B. Pig Brig Program Proposal

- Proposal tabled per Director Dr. Glenn Dulla's recommendation due to Director Glenn Takai's absence. The board agreed to table.

C. Federal Lapse in Funding Contingency Plan

- Director Dr. Glenn Dulla reported that Danica (RCUOG) confirmed NACD advances. As long as reserves are replenished, furloughs will not be necessary.
- **Motion:** Director Martha motioned to approve development of a contingency plan; Dr. Dulla seconded. Motion carried.

D. SWCD Director Educational Training Program

- Jonathan B. reported on the development of the required online training program per the Guam Code Annotated for boards and commissions. He noted the need for directors to use an accessible email to receive Google Classroom invitations. EA acknowledged Jonathan's great work.

VIII. Collateral Board and Committees Served

- Pacific/SW Regional Meeting: Scheduled meeting with the Governor's Chief of Staff on October 17, 2025, at 10:00 AM at Adelup.
- NACD Committee Meeting: Regular NACD Committee Meeting scheduled for 12:00 PM, October 17, 2025 via online.
 - Director Yvonne noted her subcommittee meets at approximately 3:00 AM Guam time. Chairman Aguon recommended raising the issue with the committee to explore a more suitable meeting time.

IX. Board Correspondence

- EA noted that October is Arbor Month and proposed coordinating a tree-planting event with the Mayor of Yona. Jonathan and Daeline will attend.

X. Public Announcements

- Next Meeting is scheduled for November 19, 2025.

XI. Executive Session

- Director Dr. Glenn Dulla motioned to move into Executive Session at 5:04 PM; Director Martha Tenorio seconded. Motion carried. The board returned from Executive Session at 5:02 PM, noted by Chairperson Michael Aguon.

Discussions and Actions:

- A. Active Membership Application Review** — Director Martha Tenorio motioned to approve new registered members (D. Naputi, F. Cabrera, J. Taquero, J. Aguon); Director Yvonne Manglona-Juaneza seconded. Motion carried.

XII. Adjournment

- Director Martha Tenorio moved to adjourn the meeting; Director Yvonne Manglona-Juaneza seconded. Meeting adjourned at 5:25 PM.

Minutes Prepared By:
Daeline Pangelinan, Conservation Associate

Approved By:



11/26/2025

Yvonne Manglona-Juaneza
Secretary

Date



11/26/2025

Michael E.D. Aguon
Chairperson

Date