

GUAM BOARD OF BARBERING AND COSMETOLOGY

REGULAR BOARD MEETING

Monday, July 3, 2023, 9:00 AM (Guam ChST)

Join Zoom Meeting <https://us06web.zoom.us/j/88337648879?pwd=NisxdXNiaWhyOTFvQjRTMmsvMUNlUT09>

Meeting ID: 883 3764 8879 Passcode: 376641

MINUTES

Agenda Item	Discussion/Decision	Responsible Party	Reporting Timeframe	Status
I	CALL TO ORDER: Meeting Chaired by J. Quiambao	Chair	0905	Called to Order
II	ROLL CALL: GBBC <i>HPLO Conference:</i> <input checked="" type="checkbox"/> Jenneth Quiambao, Chairperson <input type="checkbox"/> Ashley Taitano, Vice-Chairperson <input checked="" type="checkbox"/> Joe Blas, Secretary <input checked="" type="checkbox"/> Raymond Garcia-Santos, Treasurer Other Present: <i>HPLO Conference:</i> Sharon Manibusan, HPLO Jennifer Bruan HPLO Kristan Finney, Attorney, OAG <i>Virtual Attendance:</i> Breanna Sablan, HPLO Administrator Eddy Reyes, FLAME TREE Freedom Center	Secretary	0906	Quorum Established
III	PROOF OF PUBLICATION Pacific Daily News/Radio: 6/20/2023 & 6/29/2023	GBBC	0906	Confirmed
IV	APPROVAL OF AGENDA <i>Motion to approve: R. Garcia-Santos; 2nd J. Blas</i>	GBBC	0906	Unanimously Approved
V	APPROVAL OF MINUTES Minutes, dated 5/1/2023 <i>Motion to approve: R. Garcia-Santos; 2nd J. Blas</i>	GBBC	0907	Unanimously Approved
VI	HPLO ADMINISTRATIVE REPORT In reference to th Rules and Regulations, the Chair stated that per her discussions with Z. Pecina, a copy was sent to the Chair of Health & Human Services at the Legislature. In addition, the Board noted that the Treasurer and HPLO will meet this week to review the fees and make necessary adjustments to accommodate an increase in the NIC fees.	Z. Pecina (not present)	0909	Review/ Revise the Fee Schedule
VII	TREASURER'S REPORT NOTE: Reference Agenda Item VI, above.	R. Garcia-Santos	0910	No Report
VIII	OLD BUSINESS A. Rules and Regulations.	GBBC	0915	Asst AG and HPLO to Meet to Review Complaints
	B. Complaints. Note: In reference to the complaints listed below, the Board noted that Asst AG Finney will meet with HPLO to review the complaints below before she advises the Board.	GBBC	0915	
	1. GBBC-CO-2021-0001 – Date Received: 07/02/2021	J. Blas		
	2. GBBC-CO-2021-0002 – Date Received: 07/08/2021	R. Garcia-Santos		
	3. GBBC-CO-2021-0003 – Date Received: 07/19/2021	L. Tumaneng		
	4. GBBC-CO-2021-0004 – Date Received: 07/20/2021	L. Tumaneng		
	5. GBBC-CO-2021-0005 – Date Received: 08/19/2021	A. Taitano		

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		<p>C. Applications for Examination.</p> <p>1. Aurora Pangelinan – Cosmetologist. <i>Motion to Table pending receipt of the general evaluation: R. Garcia-Santos; 2nd: J. Blas</i></p> <p>D. Application for Apprentice</p> <p>1. Aurora Pangelinan – Cosmetologist <i>Motion to Table pending an update on her application status: R. Garcia-Santos; 2nd: J. Blas</i></p> <p>E. Application for Reciprocity</p> <p>1. Kendra Allen – Cosmetologist. The Chair stated that the applicant would be required to take the NIC Exam. <i>Motion to table pending submission of TX Board verification: R. Garcia-Santos; 2nd: J. Blas</i></p>	GBBC		Unanimously Tabled
IX.	New Business	<p>A. Complaints.</p> <p>1. GBBC-CO-2023-001- Date Received: 4/17/2023. The Chair read the complaint submitted to the Board. Per the request of Asst AG Finney, HPLO will provide a copy of the Board procedures when receiving complaints. The Board noted that J. Quiambao volunteered to investigate the complaint (NOTE: J. Blas indicated that he had a potential conflict of interest) . The Board noted that the complainee has yet to be notified of the complaint; therefore, Asst AG Finney stated that the complainee should be afforded the opportunity to formally respond to the complaint.</p> <p>B. Portability of Professional Licenses of Service members and their Spouses. The Board discussed the U.S. mandate and noted that HPLO developed a Certificate of Registration that would be applied for all HPLO Boards for applicants that fall within this category. All applicants would have to provide the proper documentation, e.g., copy of the military orders, be licensed in another state for at least two years and must be in good standing. Essentially, the Board would be endorsing their applications. Upon issuance of a Certificate of Registration, the Board noted that the applicants should be required to notify the Board in the event the military orders are extended.</p> <p>C. Applications for Examination.</p> <p>1. Akiko O. Reyes - Cosmetologist. <i>Motion to approve pending receipt of payment in the amount of \$18.00 for written examination: J. Blas; 2nd: R. Garcia-Santos</i></p> <p>2. Eunzu S. Sun – Cosmetologist <i>Motion to table pending submission of a third-party general evaluation: R. Garcia-Santos; 2nd: J. Blas</i></p> <p>3. Nana Jade Toves – Cosmetologist <i>Motion to approve pending receipt of payment: J. Blas; 2nd: R. Garcia-Santos</i></p> <p>4. Leona Afa White – Manicurist</p>	GBBC	0925	Tabled; Review the Complaint Procedures
					HPLO developed Certificate of Registration
					Unanimously Conditionally Approved
					Unanimously Tabled
					Unanimously Conditionally Approved
					Unanimously Approved

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		<i>Motion to approve: J. Blas; 2nd: R. Garcia-Santos</i>			
		<p>5. Queenie C. Quichocho - Cosmetologist The Board noted that the applicant did not apply for examination. In addition, the Chair stated that the applicant has yet to provide additional information regarding the educational hours, which is why the Board disapproved her application for reciprocity. <i>Motion to send a letter of disapproval for the application for reciprocity: R. Garcia-Santos; 2nd J. Blas.</i> NOTE: The Board noted that the applicant could apply for an examination.</p>			Removed from the Agenda; Send Letter of Disapproval
		D. Applications for Re-Examinations			
		<p>1. Mercedes Rosario – Cosmetologist. Upon review of the applicant’s record, the Board noted that the applicant took and failed the examinations in 2012, 2013, 2015 and 2016. Upon completing a refresher course in 2018, the applicant failed to take an examination within the mandated timeframe; therefore, the Board concluded that the apprentice license should be revoked until she passes. Asst AG Finney stated that the Board should inform the applicant of its decision to revoke her apprenticeship license and afford her the opportunity to respond. The Chair requested HPLO to inform the applicant of the Board’s action. <i>Motion to approve: R. Garcia-Santos; 2nd J. Blas.</i></p>			Unanimously Approved; HPLO to inform Applicant of Decision to Revoke License
		<p>2. Luis Moreno – Barber. The Board noted that the applicant was issued an apprentice license since Nov 2021; however, the applicant failed the examination several times without taking the required refresher course. Therefore, the Board concluded that the apprentice license should be returned and should take a refresher course before applying for an examination. <i>Motion to disapprove application for re-examination: R. Garcia-Santos; 2nd: J. Blas. NOTE: HPLO to send a letter to applicant stating the mandated requirements regarding process in the event of failed examinations and requesting that apprentice license be returned.</i></p>			Unanimously Disapproved; HPLO to send letter to Applicant.
		E. Applications for Apprentice			
		<p>1. Akiko O. Reyes - Cosmetologist <i>Motion to approve: J. Blas; 2nd: R. Garcia-Santos</i></p>			Unanimously Approved
		<p>2. Eunzu S. Sun – Cosmetologist <i>Motion to table pending submission of a third-party general evaluation: R. Garcia-Santos; 2nd: J. Blas</i></p>			Unanimously Tabled
		<p>3. Nana Jade Toves – Cosmetologist <i>Motion to approve pending receipt of payment. J. Blas; 2nd: R. Garcia-Santos</i></p>			Unanimously Conditionally Approved
		<p>4. Leona Afa White – Manicurist</p>			Unanimously Approved

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		<p align="center"><i>Motion to approve: J. Blas; 2nd: R. Garcia-Santos</i></p>			
		<p>F. NIC Exam April 2023. HPLO informed the Board that the typical one-month lead-time to schedule the examinations did not occur for this examination cycle. Applicants, 1 - 8 listed below, provided an excuse for not attending the session. Applicants, 9 - 17, did not provide an excuse. The Board concluded that applicants 1 – 8, would not have to return their apprentice license (as applicable) nor reapply for the re-examination; however, applicants 9 – 17 are non-compliant with the mandated process and would have to return the apprentice license. Motion to send letters</p> <ol style="list-style-type: none"> 1. Lorenzo Ballete (BX) – Off-Island 2. Maki Kumagai – Off-Island 3. Kristine Joy Traya – Off-Island 4. Dominida David (EX) – Doctor’s Note 5. Mi Sa Jun – Sick 6. John Jherrel Lubas – Off-Island 7. Jasmyn Mae Opena (EX) – Off-Island 8. Kianna Santos – Off-Island 9. Anh Pham Hoang Nguyen 10. Hanh Troung 11. Noel Moreno (BX) 12. Chenoa Rose Quintanilla 13. Keith Santos 14. XianJi Jiang Taijeron 15. Ikhyun Tevid 16. Flora Romero 17. Jasmine Ballesteros <p><i>Motion to send letters to applicants 9 – 17 informing them that they failed to take the examination within the mandated timeframe and requesting them to return their apprentice license, as applicable.</i> <i>R. Garcia-Santos; 2nd: J. Blas.</i></p>			<p>Unanimously Approved; HPLO to send a Letter to Applicants 9-17</p>
		<p>G. Daniel Gurwell The Chair read the request of Daniel Gurwell to be placed on the Agenda to address: 1) Proposal to Provide a Course to Meet CEU requirements; and 2) Clarification on terms of Board members. The Board agreed that the Terms of the Board should be addressed to the Governor’s Office. The Board noted that the Stay Fresh Academy is still going through the accreditation process, which</p>			<p>Unanimously Approved Topic on CEUs only</p>

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		<p>should be taken into consideration pertaining to CEUs. NOTE: The Chair stated that the Board should schedule an annual review of the Stay Fresh Academy of the accreditation process to include a review of record, etc. In addition, she stated that she will contact National Accrediting Commission of Cosmetology Arts and Sciences (NACCAS) to receive an update on how the accreditation for the Stay Fresh Academy is going. <i>Motion to approve request to be add to the next meeting's agenda (CEUs only): R. Garcia-Santos; 2nd: J. Blas</i></p>			
X	ANNOUNCEMENTS	<p>Next Scheduled Meeting: August 7, 2023 at 9:00 a.m. Stay Fresh Academy: Ch to review records and update annually until accreditation. Will inquire with NACCAS on how the school is proceeding.</p>	GBBC	1059	Set Meeting Date
XI	ADJOURNMENT	<p><i>Motion to Adjourn: J. Blas</i></p>	GBBC	1103	Adjourned

Minutes Drafted by: FLAME TREE Freedom Center, Inc.

Date Submitted:

Submitted by the GBBC Secretary:




Date: 8/7/23

Approved by the GBBC with or without changes:

Date:

Certified by or Attested by the Chairperson:



Date: 8/7/23