



Department of Public Health & Social Services  
**GUAM BOARD OF NURSE EXAMINERS**  
Health Professional Licensing Office  
Terlaje Professional Bldg., 194 Hernan Cortez Avenue, Hagatna, Guam



**REGULAR SCHEDULED VIRTUAL BOARD MEETING**  
**3:00 PM, Thursday, October 8, 2020**

Go To Meeting Site:

<https://global.gotomeeting.com/join/296365061>

You can also dial in using your phone.

United States: +1 (312) 757-3121

- One-touch: <tel:+13127573121,296365061#>

Access Code: 296-365-061

**AGENDA**

- I. **CALL TO ORDER**
- II. **PROOF OF PUBLICATION**
  - A. OAG 10/6/20
  - B. DOA 10/6/20
- III. **ROLL CALL/QUORUM**
- IV. **ADOPTION OF AGENDA**
- V. **MINUTES FOR REVIEW AND APPROVAL**
  - A. September 24, 2020 Virtual Regularly Scheduled Meeting
- VI. **CHAIRPERSON'S REPORT**
- VII. **TREASURER'S REPORT**
- VIII. **COMMITTEE REPORTS**
  - A. Disciplinary Matrix Guidance – C. Tuquero, K. Hitois and B. Santos
  - B. Rules and Regulations/RNFA – A. Varghese, B. Manzana and K. Hitois
  - C. Forms – E. Dames, B. Santos and R. Carman
    1. Duty to Report form
    2. GBNE (initial/Renewal Application
    3. Waiver of Liability form for Volunteer Support - B. Manzana
- IX. **NURSING EDUCATION REPORT**
  - A. GMTC – Received CNA Annual Report 6/30/20
  - B. GCC – Received PN Annual Report 6/26/20
  - C. UOG – Received CNA Annual Report 10/5/20
  - D. UOG – COVID CNA Curriculum Report 10/5/20
- X. **ADMINISTRATOR'S REPORT**
  - A. NLC Update
  - B. Disciplinary Reports
    1. GBNE-CO-19-004 E. Dames
    2. GBNE-CO-19-005 B. Manzana
    3. GBNE-CO-19-007 B. Manzana
    4. GBNE-CO-19-008 B. Manzana

5. GBNE-CO-19-009 C. Tuquero
6. GBNE-CO-19-011 K. Hitois
7. GBNE-CO-19-018 E. Dames
8. GBNE-CO-20-001 K. Hitois
9. GBNE-CO-20-002 B. Santos/R. Sumaylo
10. GBNE-CO-20-003 B. Manzana/A. Varghese
11. GBNE-CO-20-004 E. Dames
12. GBNE-CO-20-005 K. Hitois
13. GBNE-CO-20-006 C. Tuquero
14. GBNE-CO-20-007 A. Varghese/B. Santos

**XI. OLD BUSINESS**

- A. Topacio, Jennifer D.C. – CNA Reinstatement
- B. GBNE Resolution 20-02 – Delegation of Authority to the E.O. during Emergency/Pandemic
- C. ETWP for GMTC CNA Graduate, Howard Redila for GMHA
- D. Grand Canyon University BSN Pre-Licensure Program Eligible for NCLEX Exam
- E. ETWP for Military Spouse (former LPN), Tamara Fitzgerald
- F. CNA Testing during COVID

**XII. NEW BUSINESS**

**A. TEMPORARY WORK PERMIT APPLICATIONS**

1. Patricio, Mart A. – ETWP# 20R163 Eff 9/25/20
2. Monroe, Tanya M. – ETWP# 20R164 Eff 10/5/20
3. Crawford, Jessica M. – ETWP# 20R165 Eff 9/28/20
4. Stretten, Joyce W. – ETWP# 20R166 Eff 10/12/20
5. Prime, Daniel W. – ETWP# 20R167 Eff 9/25/20
6. Nuezca, Reinalyn S. – ETWP# 20R168 Eff 9/28/20
7. Reeves, Danielle S. – ETWP# 20R169 Eff 10/5/20
8. Wyman, Patrice L. – ETWP #20R170 Eff 10/12/20
9. Ishmael, Tiara Marie A. – ETWP #20NA36 Eff 10/6/20

**B. CNA Renewals**

1. Queja, Crystal Lynn M.
2. Ibit, Susan S.

**XIII. ANNOUNCEMENTS**

- A. Next Virtual Meeting is Thursday, November 12, 2020, 3:00 PM

**XIV. ADJOURNMENT**

## GUAM BOARD OF NURSE EXAMINERS

### Virtual Board Meeting Attendance Sheet

Date of Meeting: October 8, 2020       Regular Meeting       Special Meeting

Meeting Call to Order: 3:12 pm      Time of Adjournment: 5:17 pm       Quorum       No Quorum

BOARD MEMBERS	POSITION	SIGNATURE
1. Bernadette S. Santos, MPA, BSN, RN	Chairperson (Community RN)	<i>Present</i>
2. Kevin Hitois, DNP, APRN, FNP-BC	Vice Chairperson Member (APRN)	<i>Present</i>
3. Brenda Manzana	Secretary (LPN)	<i>Absent</i>
4. Eliza G. Dames	Treasurer Public Member	<i>Absent</i>
5. Relida S. Sumaylo	Member (DPHSS)	<i>Absent</i>
6. Annamma S. Varghese, DNP, CMSRN	Member (Education)	<i>Present</i>
7. Christine Tuquero, MSN, RN	Member (Hospital)	<i>Present</i>

### OTHERS PRESENT

PRINT NAME	AGENCY/TITLE	SIGNATURE
1. Robert Weinberg	OAG Assistant Attorney General	<i>Present</i>
2. Zennia Pecina	HPLO Executive Officer (GBNE)	<i>[Signature]</i>
3. Rosemary Carman	HPLO Word Processing Secretary II	<i>[Signature]</i>
4. <i>David Lubofsky</i>		<i>Present</i>
5. <i>John O'Connor</i>	<i>The Daily Post</i>	<i>Present</i>
6. <i>Cianna Galindo</i>	<i>HPLO</i>	<i>Present</i>
7.		
8.		
9.		

Department of Public Health & Social Services  
**GUAM BOARD OF NURSE EXAMINERS**

**Regular Scheduled Virtual Board Meeting**  
**5:00 PM, Thursday, September 24, 2020**

Go To Meeting Site: <https://global.gotomeeting.com/join/474195837>

You can also dial in using your phone.

United States: +1 (224) 501-3412

Access Code: 474-195-837

**MEETING MINUTES**

**Members Present:**

- Bernadette S. Santos, RN, MPA, Chairperson (Community RN)
- Christine Tuquero, RN, MSN, Vice Chairperson (GMHA)
- Brenda Manzana, Secretary-LPN
- Eliza Dames, Treasurer, Public Member
- Relida Sumaylo, Member (DPHSS)
- Anna Varghese, DNP, CMSRN, Member (UOG)
- Kevin Hitosis, DNP, FNP-BC (APRN)

**Members:**

- Rob Weinberg, Assistant Attorney General, AGO
- Zennia Pecina, HPLO Administrator/GBNE Executive Officer
- Rosemary Carman, Word Processing Secretary II, HPLO
- Charissa Manibusan, Representative Senator Therese Terlaje
- Eddy Reyes, FLAME TREE Freedom Center
- Dawn Reyes, FLAME TREE Freedom Center

TOPIC	DISCUSSION ITEMS / DECISIONS / ACTION(S) MADE	RESPONSIBLE PARTY	REPORTING TIMEFRAME	STATUS
I. CALL TO ORDER	Called to order	Chair	5:03	Noted
II. PROOF OF PUBLICATION	A. OAG 9/22/20 B. DOA 9/22/20	HPLO	5:03	Confirmed
III. ROLL CALL/ QUORUM	See attendees listed above	HPLO	5:03	Confirmed
IV. ADOPTION OF AGENDA	Adoption of Agenda. Motion; A Varghese 2 <sup>nd</sup> Eliza Dames	Chair	5:06	Noted
V. MINUTES FOR REVIEW AND APPROVAL	A. August 13, 2020 Virtual Regularly Scheduled Meeting. Approved with the following editorials: 1. VIII, letter C, #3: Change Assy. to Atty. 2. Noted clarification on Section XII New Business: 90% of the entries are for emergency temporary work permits. Approval of Minutes: Motion: E. Dames; 2 <sup>nd</sup> A. Varghese	GBNE	5:09	Approved
VI. CHAIRPERSON'S REPORT	<ul style="list-style-type: none"> <li>• Noted round table meeting with Senator Terlaje's office (see Administrator's report)</li> <li>• Noted Guam remains under PCORI</li> </ul>	GBNE	5:15	Approved with comments
		Chair	5:17	Noted

VII.	TREASURER'S REPORT	No report	5:18	No Report
VIII.	COMMITTEE REPORTS	<ul style="list-style-type: none"> <li>• No report</li> <li>A. Disciplinary Matrix Guidance – C. Tuquero, K. Hitosis and B. Santos</li> <li>• No report</li> <li>B. Rules and Regulations/RFNA – A. Varghese, B. Manzana and K. Hitosis</li> <li>• Noted Mr. Whitley and K. Hitosis had a meeting with Senator Terlaje.</li> <li>• Noted legislation for RNFA is moving forward.</li> <li>C. Forms – E. Dames, B. Santos and R. Carman.</li> <li>No report</li> <li>1. Duty to Report form</li> <li>2. GBNE Initial/Renewal Application</li> <li>3. Waiver of Liability form for Volunteer Support – B. Manzana</li> </ul>	5:18	Noted
IX.	NURSING EDUCATION REPORT	<ul style="list-style-type: none"> <li>A. CNA Testing during COVID</li> <li>• Noted Chair requesting a Board member to take the lead on testing.</li> <li>• Noted no site visits have been completed due to PCORI. Exams or site visits must wait for clearance.</li> <li>• Noted inquiry made regarding urgency in testing for applicants.</li> <li>• Noted no work permits are currently waiting for CNA licensing</li> <li>• Noted agreement to begin planning a work group meeting to be prepared for testing once PCORI is lifted.</li> <li>B. GMTC – Received CNA Annual Report 6/30/2020</li> <li>• Noted receipt of the Annual Report and the GBNE has replied. However, the GBNE is not yet able to make a decision for GMTC and GCC until testing is resumed and completed</li> <li>C. GCC – Received PN Annual Report 6/26/20</li> </ul>	5:21	Noted
X.	ADMINISTRATOR'S REPORTS	<ul style="list-style-type: none"> <li>A. NLC Update: Public Hearing 9/30/2020</li> <li>• Noted successful round table with Senators regarding NLC.</li> <li>• Noted Senators T. Terlaje, Torres, and Muna-Barnes also in attendance.</li> <li>• Noted Dr. Hattori-Uchima provided a history of concerns with NLC coming to Guam, particularly regarding a loss of new graduates. A two-year payback requirement is noted for new awardees.</li> <li>• Noted GBNE is fully capable of supporting the NLC.</li> <li>• Noted that with the help of CSBN, all data is inputted. The project has been completed successfully in preparation for ORBS.</li> <li>• Noted community support includes GMHA Administrator, GRMC, and a member of military spouses' group.</li> <li>• Noted a requirement to present a progress update to the nursing community at the next NLC meeting.</li> </ul>	5:29	Noted

	<ul style="list-style-type: none"> <li>Noted Board members are encouraged to look at and understand changes to be implemented and be prepared to present questions to NLC director.</li> <li>Noted HPLO will request for a copy of minutes from the round table meeting from Senator Terlaje's office.</li> <li>Noted after public the hearing, the goal is to vote on NLC during next session.</li> <li>Noted once NLC is passed, immediate priorities will be to review rules and regulations and fee schedule adjustments.</li> <li>Noted a work session will be required for updated procedures on the application process.</li> </ul>		
	B. Disciplinary Reports.		5:49
	1. GBNE-CO-18-010 *Discuss whether to report on NPDB – Z. Pecina		Noted
	<ul style="list-style-type: none"> <li>Noted final disciplinary action is not completed, but license has expired.</li> <li>AGO notes a need to report a failure to renew license when investigation is pending.</li> </ul>		Noted
	2. GBNE-CO-19-004 E. Dames		Tabled
	3. GBNE-CO-19-005 B. Manzana		Tabled
	4. GBNE-CO-19-007 B. Manzana		Tabled
	5. GBNE-CO-19-008 B. Manzana		Tabled
	6. GBNE-CO-19-009 C. Tuquero.		Tabled
	7. GBNE-CO-19-011 K. Hitois		Tabled
	8. GBNE-CO-19-018 E. Dames		Tabled
	9. GBNE-CO-20-001 K. Hitois		Tabled
	10. GBNE-CO-20-002 B. Santos/R. Sumaylo		Tabled
	11. GBNE-CO-20-003 B. Manzana/A. Varghese		Tabled
	12. GBNE-CO-20-004 E. Dames		Tabled
	13. GBNE-CO-20-005 K. Hitois		Tabled
	14. GBNE-CO-20-006 C. Tuquero		Tabled
	15. GBNE-CO-20-007 (New; Needs Assignment)		Noted
	<ul style="list-style-type: none"> <li>AGO advised a need to obtain records to identify nurses involved and release authorization. HPLO likely has releases for complaints before GBAHE. A release for the GBNE is needed.</li> <li>Noted case assigned to A. Varghese and B. Santos.</li> <li>Noted request made to prepare the release for records from GMHA.</li> </ul>		
XI.	<b>OLD BUSINESS</b> A. GBNE Resolution 2020-01 – Delegation of Authority to the E.O. <ul style="list-style-type: none"> <li>Noted process was begun in 2019.</li> <li>Noted work groups worked with AGO for final format and is now ready for GBNE approval.</li> <li>Noted AGO states that a formal reading is not required at this time.</li> </ul>	GBNE	6:02
			Approved



<ul style="list-style-type: none"> <li>Noted not all members had a chance to review the resolution.</li> <li>Noted AGO discussed how applications are being reviewed, emphasizing the importance that the GBNE and the HPLO have the same understanding. Noted that GBNE should review the file and make decisions. Uniformity across HPLO Boards is necessary.</li> <li>Noted suggestion for GBNE to approve the resolution as is with the understanding that amendments may be made at a later date if necessary.</li> <li>AGO agrees approval now is appropriate. The intent is to give authority to the Executive Officer when the GBNE cannot meet.</li> <li>Noted that monthly meetings for the GBNE is a necessary responsibility.</li> <li>Noted by AGO that electronic transmission of documents is permitted using encrypting software.</li> <li>Motion to approve E. Dames, 2<sup>nd</sup>. Tuquero</li> </ul>			
<p><b>B. Continuing Education Credits from Graduate Nursing Course – K. Hitosis</b></p> <ul style="list-style-type: none"> <li>Submitted a document from the California Board of Nursing indicating that courses taken at college level and converted to CEU's. Noted exemptions of certain courses. Recommend GBNE look over document with potential adoption at next meeting.</li> </ul>	GBNE	6:21	Tabled
<p><b>C. Topacio, Jennifer D.C. – CNA Reinstatement *Tabled 8/13/20</b></p> <ul style="list-style-type: none"> <li>Determined via signed file from Public Health official that individual has completed a refresher course and has the skills needed for reinstatement.</li> <li>Applicant provided required clarification on application Part V, #8</li> <li>Noted member inquired whether a request for reinstatement should fall under reinstatement or temporary renewal. <ul style="list-style-type: none"> <li>Clarification of reinstatement in Rules and Regulations sections D and E states that individuals out of practice three years or longer, needs a refresher course.</li> </ul> </li> <li>AGO noted there is currently not enough information on the misdemeanor to make a decision and reminds GBNE that the temporary license had been previously issued in error.</li> </ul>	GBNE	6:22	Tabled pending further review
<p><b>XII. NEW BUSINESS</b></p> <p><b>A. CNA Certification Renewal – Extension Proposal.</b></p> <ul style="list-style-type: none"> <li>Proposal suggests that applicants be given additional time to gather and submit documents due to the business operating hour restrictions due to the pandemic.</li> <li>AGO suggested that the GBNE consider applicants being required to self-report any criminal records in lieu of submitting annual police &amp; court clearances, as well as photos for renewal applications temporarily due to the pandemic (e.g. Sworn Declaration under penalty of perjury in lieu of a notary).</li> <li>Agreed to: <ul style="list-style-type: none"> <li>Extend renewal for a period of 90 days.</li> </ul> </li> </ul>	GBNE		Approved

<ul style="list-style-type: none"> <li>o Waive clearances, photographs and notarized documents for the 2020 CNA Renewal period.</li> <li>o HPLO to notify applicants of the above via a mass email.</li> <li>o Address the language in the renewal application at a later date.</li> </ul> <p>Motion: B. Manzana; 2<sup>nd</sup>: K. Hitosis</p>	<p><b>B. GBNE Resolution 2020-02 – Delegation of Authority to the E.O. during Emergency/Pandemic</b></p> <ul style="list-style-type: none"> <li>• In reference to the proposed resolution, noted that OAG Representative suggestion to ensure that requests being fulfilled through this resolution are in-line with the Governor’s intent to meet the emergency need.</li> <li>• Noted that the explanation by the Chair that the authority will take effect upon GBNE ratification of the Resolution and that the emergency temporary permits would not expire in Sep 2020. Further noted that the Resolution would pertain to new applicants.</li> <li>• Agreed to table, review and submit changes to the Resolution with the aim to ratify the Resolution at the next GBNE meeting.</li> </ul>	<p><b>C. ETWP for GMTC CNA Graduate, Howard Redila for GMHA</b></p> <ul style="list-style-type: none"> <li>• Agreed to table this application and await a review by the OAG representative due to the applicant’s criminal history.</li> </ul>	<p><b>D. ETWP Travel Nurse – Prime, Daniel W. fir GMHA</b></p> <ul style="list-style-type: none"> <li>• In reference to the Applicant’s previous Disciplinary actions for a DUI, agreed that the Applicant should correct and resubmit and sign Part V of the application.</li> <li>• Conditional Approval Motion: K. Hitosis; 2<sup>nd</sup> B. Manzana</li> </ul>	<p><b>E. ETWP for Military Spouse (former LPN) Tamara Fitzgerald</b></p> <ul style="list-style-type: none"> <li>• Noted that an application has not yet submitted.</li> <li>• In reference to the admission by the prospective applicant, where she indicated that she is a recovering from substance abuse, discussed the following: <ul style="list-style-type: none"> <li>o Be subjected to random drug/alcohol testing</li> <li>o Restricted access to controlled substances</li> <li>o Evidence of participation in a recovery program</li> </ul> </li> </ul>	<p><b>F. Grand Canyon University BSN Pre-licensure Program eligible for NCLEX Exam</b></p> <ul style="list-style-type: none"> <li>• Noted that other states/jurisdictions have similar type laws that are acceptable.</li> <li>• Agreed that further consider this requirement and seek some guidance from Dr. Anna Varghese.</li> </ul>	<p><b>G. TEMPORARY WORK PERMIT APPLICATIONS</b></p> <ul style="list-style-type: none"> <li>• Noted that the majority of the permits issued below where in support of military and travel nurses issued under the purview of the Executive Officer. Noted no GBNE action is required.</li> </ul>	<p>6:45</p> <p>7:00</p> <p>7:32</p> <p>7:50</p> <p>Tabled</p> <p>Tabled</p> <p>Tabled</p> <p>Tabled</p> <p>Tabled</p> <p>Tabled</p> <p>Noted</p>
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1.	Stengel, Emily M. – 20R88 (8/17/20-11/17/20)
2.	Cabuhai, Lanny T. – 20R43 (7/21/20-10/21/20) *Extension
3.	Delos Reyes, Ray N. – 20R56 (8/28/20-11/28/20) *Extension
4.	Gould, Niina H. – 20R26 (6/26/20-9/26/20) *Extension
5.	O'Brien, Anne E. – 20R89 (9/7/20-12/7/20)
6.	Pelton, Keisha N. – 20R54 (8/23/20-11/23/20) *Extension
7.	Luttrell, Annette J. – 20R90 (8/28/20-11/28/20)
8.	Sam, Tiffany M. – 20R91 (8/28/20-11/28/20)
9.	Davide-Giambalvo, Dawn M. – 20R92 (8/28/20-11/28/20)
10.	Castro, Camille V. – 20R93 (Eff: 9/2/20)
11.	Fejeran, Destini J. – 20R94 (Eff: 9/2/20)
12.	Funtelar, Diane D. – 20R95 (Eff: 9/2/20)
13.	Gutting, Maria Belinda B. – 20R96 (Eff: 9/2/20)
14.	Matsunanga, Sharine E. – 20R97 (Eff: 9/2/20)
15.	Nucum, Jane G. – 20R98 (Eff: 9/2/20)
16.	Permalino, Aolani Cara A. – 20R99 (Eff: 9/2/20)
17.	Sazon, Mark Gayle O. – 20R100 (Eff: 9/2/20)
18.	Sison, Michael John B. – 20R101 (Eff: 9/2/20)
19.	Acosta, Myron A. – 20R102 (Eff: 9/3/20)
20.	Caron Owen D. – 20R103 (Eff: 9/3/20)
21.	Hatcher, Erica C. – 20R104 (Eff: 9/3/20)
22.	Hulcher, Megan O. – 20R105 (Eff: 9/3/20)
23.	Kalich, Robert A. – 20R106 (Eff: 9/3/20)
24.	King, Malia P. – 20R107 (Eff: 9/3/20)
25.	Linder, Dustin R. – 20R108 (Eff: 9/3/20)
26.	Marcorn, Jason R. – 20R109 (Eff: 9/3/20)
27.	Pacheco, Nelson – 20R110 (Eff: 9/3/20)
28.	Zybur, Chelsea E.F. – 20R111 (Eff: 9/3/20)
29.	Arthur, Courtney M. – 20R112 (Eff: 9/9/20)
30.	Bates, Jean Kathleen – 20R113 (Eff: 9/9/20)
31.	Palanca, ReynaLynn S. – 20R114 (Eff: 9/9/20)
32.	Reagan, Gabriella L. – 20R115 (Eff: 9/9/20)
33.	Wilson, Olivia A. – 20R116 (Eff: 9/9/20)
34.	Tinsman, Tabitha A. – 20R117 (Eff: 10/8/20)
35.	Cardinal, Rene C. – 20R118 (Eff: 9/11/20)
36.	Jackson, Sandra B. – 20R119 (Eff: 9/15-12/15/20)
37.	Chong, Alison M.G. – 20R120 (Eff: 9/16/20)
38.	Beale, Daniel O. – 20R121 (Eff: 9/17/20)
39.	Back, Sarah B. – 20R122 (Eff: 9/21/20)
40.	Glasgow, Shana A. – 20R123 (Eff: 9/21/20)
41.	McNew, Laurell M. – 20R124 (Eff: 9/21/20)
42.	Snedeker, Brianna W. – 20R125 (Eff: 9/21/20)


43.	Ward, Alexandra G. - 20R126 (Eff: 9/21/20)
44.	Dempsey, Alexandra L. - 20R127 (Eff: 9/21/20)
45.	Baxter, Angela F. - 20R128 (Eff: 9/21/20)
46.	Long, Ashley N. - 20R129 (Eff: 9/21/20)
47.	Lorenz, Claire E. - 20R130 (Eff: 9/21/20)
48.	Wilson, Darlene M. - 20R131 (Eff: 9/21/20)
49.	Kosmakos, Dimitra - 20R132 (Eff: 9/21/20)
50.	Ruark, Elizabeth A. - 20R133 (Eff: 9/21/20)
51.	Epp, Eric W. - 20R134 (Eff: 9/21/20)
52.	Vaughn, Jodi M. - 20R135 (Eff: 9/21/20)
53.	Pinlac, Jose - 20R136 (Eff: 9/21/20)
54.	Bocanegra, Juan A. - 20R137 (Eff: 9/21/20)
55.	McCook, Maydeen A. - 20R138 (Eff: 9/21/20)
56.	Stoltzfus, Samantha L. - 20R139 (Eff: 9/21/20)
57.	Horton, Shannon L. - 20R140 (Eff: 9/21/20)
58.	Carr, Spencer R. - 20R141 (Eff: 9/21/20)
59.	Thomas, Channel V. - 20R142 (Eff: 9/21/20)
60.	Shepherd, Danielle A. - 20R143 (Eff: 9/21/20)
61.	Leighton, Andrea L. - 20R144 (Eff: 9/21/20)
62.	Breslauer, Rachel A. - 20R145 (Eff: 9/21/20)
63.	Veron, John W. - 20R146 (Eff: 9/21/20)
64.	Hilliard, Marcell A. - 20R147 (Eff: 9/21/20)
65.	Kuss, Nicole L. - 20R148 (Eff: 9/21/20)
66.	Ross, Jajuan D. - 20R149 (Eff: 9/21/20)
67.	Epp, Michelle L. - 20R150 (Eff: 9/21/20)
68.	McDonald, Cassie A. - 20R151 (Eff: 9/21/20)
69.	Castaner, Rachael C. - 20R152 (Eff: 9/21/20)
70.	Suzuki, Izumi - 20R153 (Eff: 9/21/20)
71.	Smith, Judith A. - 20R154 (Eff: 9/21/20)
72.	Benoy, Amanda L. - 20R155 (Eff: 9/21/20)
73.	Gallardo, Ryan L. - 20R156 (Eff: 9/21/20)
74.	Issa Darwish, Rebecca S. - 20R157 (Eff: 9/22/20)
75.	Castros, Julie V. - 20R158 (Eff: 9/22/20)
76.	Parker, Gwendolyn D. - 20R159 (Eff: 9/23/20)
77.	Dinkel, Peggy A. - 20R160 (Eff: 9/23/20)
78.	Mossbrugger, Michael P. - 20R161 (Eff: 9/23/20)
79.	Kennedy, Kelly F. - 20R162 (Eff: 9/23/20)
80.	Bishop, Breanna E. - 20L14 (8/26/20-11/26/20)
81.	Leon Guerrero, Kaysba Janet S. - 20L15 (Eff: 9/8/20)
82.	Jimenez, Jessicah Jean C. - 20L16 (Eff: 9/8/20)
83.	Nika, Vanessa - 20NA29 (Eff: 9/10/20)
84.	Castor, Chrisceida J.L. - 20NA30 (Eff: 9/10/20)

		85. Celeste, Eppis O. - 20NA31 (Eff: 9/10/20)		
		86. Gomez, Calvin Jay C. - 20NA32 (Eff: 9/10/20)		
		87. Holman, Michelle E. - 20NA33 (Eff: 9/10/20)		
		88. Manzana, Arlene S. - 20NA34 (Eff: 9/10/20)		
		89. Baza, Josette D. - 20NA35 (Eff: 9/10/20)		
		90. Chong, Alison M.G. - 20NP07 (Eff: 9/16/20)		
		R. CNA Renewals *See attached list of 12 Applicants. Noted all have been reviewed and renewed. No problems were noted. Motion: K. Hitosis; 2nd: R. Sumavlo	GBNE	Approved
XIII.	ANNOUNCEMENTS	A. Next Virtual Meeting is Thursday, October 8, 2020, 3:00PM	GBNE	Noted
XIV.	ADJOURNMENT	Meeting Adjourned at 8:03pm Motion: K. Hitosis; 2nd: C. Tuquero	Chair	Adjourned

Prepared by: FLAME TREE Freedom Center, Inc.

Reviewed By:   
Rosemary Carman, WPSII, HPLO

APPROVED BY THE BOARD on: October 8, 2020

By:   
Bernadette S. Santos, MPA, BSN, RN  
GBNE Chairperson

**RECEIVED**

**OCT 05 2020**

Health Professional Licensing  
& EMS Office (DPHSS)

**UNIVERSITY OF GUAM  
SCHOOL OF HEALTH**

**CERTIFIED NURSING ASSISTANT (CNA)**

**ANNUAL REPORT**

**TO**

**GUAM BOARD OF NURSE EXAMINERS**

**Reporting Period:  
February 4, 2019- July 31, 2020**

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The UOG Nursing Assistant Training Program was approved by the GBNE in November 2018, with approval to begin in February 2019. Dr. Margaret Hattori-Uchima is the Program Director, with continuing faculty members Ms. Veronica Alave, and Ms. Rosielyn Babauta. Both continue to be full-time Nursing Program faculty and their CVs were submitted as part of the approval request. This coming year we will add additional faculty to assist in the training program and ensure all faculty meet the minimum qualifications as required by GBNE and the University of Guam. This report will address our cohorts trained in the past year, as well as data on completion and certification pass rates.

### **(1) Cohort One: Graduation of the first class**

The University of Guam's School of Health in partnership with the Guam Department of Labor (DOL) offered a certified nursing assistant (CNA) training program in February of 2019 to address the shortage in the healthcare workforce. The Certified Nursing Assistant Program was the first on island to offer a paid apprenticeship and guaranteed employment funds through federal grant money at no cost to students.

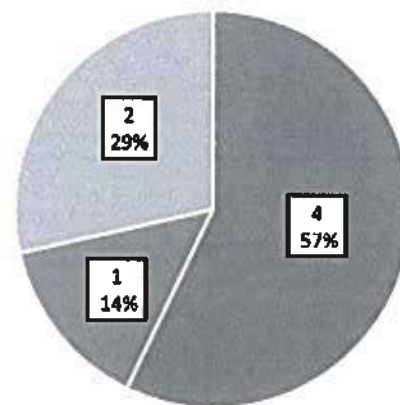
The Department of Labor (DOL) funded the students/participants' materials, testing, and certifications through its State Expansion Grant, which will provide apprenticeship opportunities to individuals in needed areas of the workforce such as healthcare, specifically CNA.

The demand for CNAs on island and for CNA programs in the Pacific is growing, with 50 vacant positions for nursing assistants among the program's three participating employers — Guam Regional Medical City, Guam Memorial Hospital, and Health Services of the Pacific — alone.

The Guam Board of Nurse Examiners approved the program in November 2018 with 160 hours which consists of 60 hours lecture, 40 hours skills, and 60 hours clinical experience at GRMC.

The first cohort consisted of seven (7) participants: two (2) employees of GRMC and five (5) participants sponsored by DOL. The seven participants completed the CNAP which was held from March 11, 2019 to April 26, 2019, with the following ethnic group distribution shown in figure 1.

Figure 1: Ethnic Group



■ Chamorro ■ African American ■ Filipino

### **Completion of Board Program Survey Visit concurrent with graduation of the first class or eligibility for the national certification examination**

UOG's CNAP completed the Board Program Survey Visit in January 2019 before the program started with the first cohort on March 11, 2019. We accepted eight (8) participants but one dropped from the program due to family emergency. The remaining seven (7) were persistent in completing the program, and after a month and a half they were able to complete the classroom instruction, skills and clinicals. They continued to report to GMRC for the completion of the apprenticeship hours

working with a CNA journeyman as per GDOL requirements. The Board granted their exam eligibility status in May 2019 to sit for the National Nurse Aide Assessment Program, written and skills on June 20-21, 2019. Although the program concluded at the end of April 2019, the students were unable to take the exam until June. This delay created high risk for failure and student/employer concerns due to the long delay. However, the UOG Program Director, DOL Apprenticeship Coordinator, and the HPLO Executive Director met and proposed a revised schedule for testing. We believe the testing schedule for the second cohort was greatly improved, with a significant increase in pass rate.

The first cohort took their National Nurse Aide Assessment Program (NNAAP) on June 20, 2019 with written examination and skills evaluation on June 21, 2019. Results came in and unfortunately, only two (2) participants passed both the NNAAP skills and written on the first try. However, all participants had passed at least one portion of the exam. Five were re-tested on September 20-21, 2019 and four passed the NNAAP. Table 1 illustrates the passing rate.

Table 1.

NNAAP Cohort One Exam Dates:	First Take	Re-take	Overall Percentage (including retakes)
June 20-21, 2019-Passed:	2	-----	2
September 20-21, 2019-Passed:	-----	4	4
Total Participants	7	5	7
Passing Rate Percentage	29%	80%	86%

Although the participants had passed at least one portion of the NNAAP, either written or skills evaluation exam, the passing rate for the NNAAP first try was at 29%. It improved for those retested at 80%. The overall pass rate, including both the first try and the retest, is 86%. We realized the first take pass rate was unacceptable and implemented several changes to improve the program and graduate success. In addition to working with the GBNE to improve testing schedules, we added test preparation materials and provided the materials, such as skills videos to participants in cohort two, and to participants in cohort one for re-testing preparation.

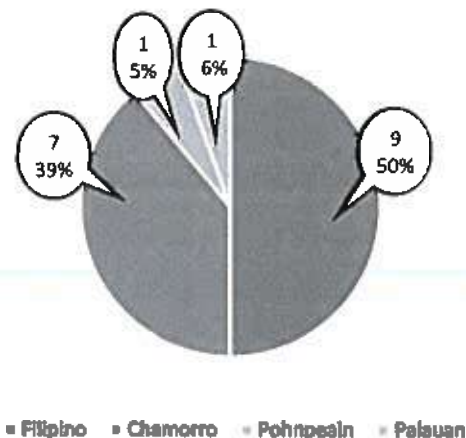
**(2) Second and Third cohort:**

The second cohort offered within the first year of operation for CNAP has the following ethnic representation shown on figure 2.

The second cohort began with 20 students, however two were not able to continue the program. The completion rate was still favorable at 88%. The completion and admission data for all cohorts is listed in table 2 below.

All students in the second cohort were employees of Catholic Social Services and Health Services of the Pacific and were also in the Department of Labor Apprenticeship Program. This collaboration has been positive with support from DOL even during coursework and exam preparation. All 18 program completers were employed, which provided a great benefit to the health care workforce. The second cohort took the NNAAP on October 18-19, 2019 with 100% passing rate.

Figure 2: Ethnic Group





The third cohort started on February 15, 2020 to May 14, 2020 with 18 participants from CSS and MCOG staff. However, it was halted on March 9, 2020 due to the coronavirus pandemic.

Furthermore, the completion rate of cohort 1 is 88%, cohort 2 is 90%, and cohort 3 was halted due to the pandemic. Complete representation of the three cohorts are shown on table 2 with the start date and end date, and with the number of participants admitted and completed participants in each cohort.

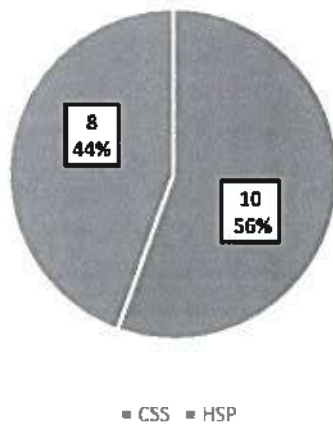
Table 2.

CNAP	Start Date	End Date	Number of Cohort Admitted	Number of Cohort Completed	Program Completion Rate	Exam Pass Rate
Cohort 1	3/11/19	4/26/19	8	7	88%	*86%
Cohort 2	6/04/19	8/06/19	20	18	90%	100%
Cohort 3	2/15/20	5/14/20	17	Halted	N/A	N/A

\*1<sup>st</sup> and re-test takers.

**(3) Submission of program's ongoing evaluation plan and data**

Figure 3: Cohort 2



The ongoing evaluation plan of the nursing assistant educational program is to provide education in basic level skills for health care professionals within the diverse population of our island, to improve health outcomes, and to promote quality patient care. Since the demand for CNAs on island and for CNA programs in the Pacific is growing, with 50 vacant positions for nursing assistants among the program's three participating employers — Guam Regional Medical City, Guam Memorial Hospital, and Health Services of the Pacific. Furthermore, we received interests in nursing assistant education of more than 250 individuals since the inception of the program.

The six (6) graduates of cohort 1 are now CNAs and are all working at GRMC. Graduates of cohort 2 are employed at CSS and HSP as shown in figure 3.

**(4) Satisfactory survey report verifying that the program is in compliance with the Board's Nursing Education Standards in Article 6.**

The nursing assistant education program of the University of Guam is in compliance with the Board's Nursing Education Standards in Article 6. The requirements include a needs assessment, identification of potential students, and employment opportunities. In October 2019, we conducted a brief assessment survey and have data to demonstrate a need for certified nursing assistants. According to the United States Department of Labor (Bureau of Labor) statistics, the employment outlook for nursing assistant is growing faster than the national average for all occupations. The overall employment of nursing assistants is projected to increase 11% from 2016 to 2026 (<https://www.bls.gov/ooh/healthcare/nursing-assistants.html>). As the baby boom population ages, this need will continue to rise nation-wide. The Department of Labor also cited the low pay and high

demands of the CNA work a factor causing many to leave the occupation creating ongoing opportunities for other workers to fill those vacancies.

We have met with nursing administrators of GMHA, GRMC and HSP. All three acknowledged that they welcome any CNAs to apply for their vacancies and have requested that UOG assist in meeting the workforce-need. It is apparent the island needs multiple educational programs in order to meet the workforce demand.

The University of Guam has sufficient finances, facilities, and other resources in order to sustain his program. As reported in the Annual BSN report to GBNE, the following are the current line item budget amounts:

Item	Allocated
Personnel	\$1,434,644.00
Contracts	\$46,750.00
Office/LRC supplies	\$3,230.00
TOTAL	\$1,484,624.00

The nursing program has existing MOUs with facilities that are appropriate for nursing assistant training such as GRMC and GMHA. Both medical centers have committed to allowing UOG to use their facilities for training nursing assistant students. The current MOUs allow any nursing program students to participate in clinical training of those facilities. Both facilities would provide on-site orientation prior to students working with patients directly. All health clearances, as well as police and court clearances, and other requirements that the BSN students fulfill, would also be required of the nursing assistant students. We would also meet all Joint Commission requirements in addition to those of GBNE.

Thank you for this opportunity and we look forward to another year of educating our nursing assistant workforce. We are also submitting a request for program revision for the next year and will submit it in addition to this Annual Report.

We will continue to assess our program as the COVID-19 pandemic has required that we implement safety protocols, suspended face-to-face training temporarily, and implement an online classroom instruction format. We will notify the GBNE and HPLO should we have additional concerns/issues/changes to the program.

Respectfully submitted:



Margaret Hattori-Uchima, PhD, RN  
Dean, School of Health and Nursing Assistant Training Program Director



Danilo J. Bilong, PhD  
Guam/Micronesia Geriatrics Workforce Program Evaluation Coordinator and Nursing Assistant Training Program Evaluator/Coordinator

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OCT 05 2020

Health Professional Licensing  
& EMS Office (DPH56)

October 5, 2020

To: Guam Board of Nurse Examiners via Chair: Bernadette Santos

Via: Ms. Zennia Pecina, Health Professional Licensing Office Administrator,  
Executive Director, Guam Board of Nurse Examiners

From: Margaret Hattori-Uchima, PhD, RN *M. Hattori*  
Dean, School of Health

RE: Request for Nursing Assistant Training Program Modification

On behalf of the UOG Nursing Assistant Training Program, I request a modification of our approved curriculum. On Nov. 13, 2018, the GBNE approved our new program to begin in Feb. 2019. The approved program consists of **160 total hours**.

We have completed two cohorts but halted the third cohort due to the COVID-19 pandemic which led to the ongoing State of Emergency in March 2020. Due to the ongoing shortage of nursing assistants, we explored safe options for resuming the program. COVID-19 has created difficulties in holding face-to-face skills labs, and clinical practicum. We have been searching for alternatives and propose modifying our current program temporarily, with ongoing assessment of program efficacy. We will seek future guidance when the one-year time approaches.

For the next year, from November 2020 through Oct. 31, 2021, we humbly request to decrease our training program from the **160 hours approved, to 120 hours**. This is still 20 hours above the 100 hours required by the current GBNE Rules and Regulations Article 6 Section 6.21 Requirements for Establishing a Nurse Assistant Educational Program. Here are the proposed changes in comparison with the GBNE minimum and our currently approved program.

	Proposed Program	GBNE Minimum	Current UOG Approved Program
Classroom	<b>40 hours (-20)</b>	40 hours	60 hours
Lab	<b>20 hours (-20)</b>	20 hours	40 hours
Clinical	<b>60 hours (no change)</b>	40 hours	60 hours
Total	<b>120 hours</b>	100 hours	160 hours

The decrease in classroom and lab hours will assist in meeting both the community need, and the student's educational needs. We recognize that during this pandemic, testing for the certification exam is delayed. We will work with our graduates to obtain temporary certifications to assist employers during the pandemic and will continue to assist them in exam preparation. We made significant improvements in the program from the first to second cohorts, with the second cohort achieving a stellar 100% pass rate on the certification exam! We are positioned to provide adequate test preparation for future cohorts when testing becomes more available.

Please see the attached revised curricular plan to reflect 120 total hours. I apologize for the delay in submitting our first Annual Report (see attached). The State of Emergency required our Govt. of Guam nurses to be activated to assist in the pandemic response, and my additional duties affected submission of the report. Here is a snapshot of our cohort data:

CNAP	Start Date	End Date	Number of Cohort Admitted	Number of Cohort Completed	Completion Rate	Certification Exam Pass Rate
Cohort 1	3/11/19	4/26/19	8	7	88%	29% 1 <sup>st</sup> take 80% retake 86% overall rate
Cohort 2	6/04/19	8/06/19	20	18	90%	100% first take
Cohort 3	2/15/20	5/14/20	17	Halted	N/A	

At the Federal level, in response to the unprecedented need for nursing assistants in long term care settings, during the public health emergency, CMS relaxed the regulations and decreased the minimum requirements from 75 to 8 hours. The 8 hours were to allow for temporary emergency nurse aide certification. Guam does not face the same degree of staffing needs due to our limited long-term care facilities. Therefore, we are not requesting such drastic cuts. The emergency at the Federal level has since been lifted, and CMS requires the 75 hours of training. Our request is well above the Federal standards. In addition to the 120 hours, we have added 8 hours to include: an online COVID Ready Caregiver training endorsed for CNA CEUs by 37 states and an online Dementia training program endorsed by the Alzheimer's Association and CMS.

I thank you for your consideration of our request. We would like to resume the program in November, with mid-December anticipated for the clinical portion. We are pending approval from the Governor to allow skills and clinical practicum.

I appreciate your assistance and request approval for these changes.

**University of Guam  
School of Health  
Certified Nursing Assistant Program**

**Course:** Certified Nursing Assistant Program (CNAP)  
**Day/Time:** Mon/Wed/Fri- 4 hours – online; 7-3 (SNU)  
**Total Hours:** 120 hours (40 hours- theory, 20 hours- skills lab, and 60 hours clinical)  
**Tel. no.:** 735-2650 Fax: 734-1213

**Course Description:**

This course is designed to provide the individual with classroom, laboratory and clinical experience in preparation to function as a healthcare member/nursing assistant in the hospital, long term care facilities, in home, home care and private clinics. This course is composed of three sections: theory (40 hours), skills lab (20 hours), and clinical (60 hours) to prepare the individual up the career ladder from health caregiver to nursing assistant. Students who have completed the nursing assistant course are eligible for exam seating in the National Nurse Aide Assessment Program (NNAAP) written and skills evaluation leading to a Certified Nursing Assistant (CNA).

**Philosophy:**

The mission of the training program is to provide education in basic level skills for the health care professional to care for diverse populations, improve health outcomes in the community, and promote quality patient care.

**Characteristics of Nurse Assistant Graduates:**

UOG graduate of the Nurse Assistant educational program shall be prepared to:

- A. Communicate and interact competently, effectively and respectfully on a one-to-one basis with clients, co-workers, and supervisors.
- B. Demonstrate sensitivity to clients' emotional, social and mental health needs through skillful directed interactions.
- C. Assists clients in attaining and maintaining functional independence.
- D. Exhibit attitude and behaviors that supports and promotes the rights of clients.
- E. Demonstrate professional, ethical and legal behavior consistent with the application of the standards of practice for nurse assistants, local and federal laws and regulations and agency policies.
- F. Demonstrate skills in observation, monitoring and documentation of the assessment of client's health, physical condition and well-being as delegated by the licensed nurse or physician.
- G. Demonstrate attitude and behaviors or responsibility and flexibility in personal and workplace environments.
- H. Demonstrate competency and compliance in the application of health and safety policies, procedures and regulations, including equipment and hazardous material handling.
- I. Demonstrate the ability to perform duties and responsibilities as a nurse assistant under stress especially when confronted with emergency or critical situations with clients.

**Method of Instruction:**

The method of instruction includes theory, skills laboratory and clinical experience. The program is a minimum of 120 hours. Theory and skills laboratory work must be a minimum of 60 hours (40 hours theory/20 hours skills laboratory) and 60 hours of clinical experience. Clinical training will include the

following: Basic Nursing/ Personal Care, Basic Rehabilitation, Mental and Social needs, Care of the cognitively impaired patients/clients, Communication and Interpersonal Skills, Infection Control, Safety/Emergency Procedures including BLS, Promoting Residents' Independence, and Respecting Residents' Rights, Legal and ethical concepts in relation to self, health team members, patients and families.

**Methods of Evaluation:**

A. Unit Exams (six quizzes)	60.0%
B. Mid-term Exam (week five)	10.0%
D. Final Exam (week eight)	10.0%
E. Written Paper/Reflection Journal (one)	05.0%
F. Group Work Presentation (one)	<u>15.0%</u>
Total	100.0%

**Grading Policy and Criteria:**

- A. Weekly Quizzes - 75%
- B. Must have at least 75% to pass the course.
- C. One written paper and class presentation on a clinical topic.
- D. Supervised clinical practice- pass/fail (must pass clinical to pass course).
- E. 100% competency is required of those skills designated on the Skills Assessment Sheets

**Prerequisite:**

- A. Must be high school graduate or completed GED.
- B. Must take the mandatory Basic Life Support (BLS) class at UOG.

**Grading Scale:**

**A = 90.0-100.0% ; B = 80.0-89.0% ; C = 75.0-79.0% ; D= 60.0-74.0% ; F = 59.0% and below.**

A 100% is required on all skills listed on the Performance Log. Students are permitted to practice skills on the Performance Log until 100% accuracy is achieved.

A minimum grade of 75% is required on all written and oral quizzes and tests. The nursing assistant curriculum is a competency-based curriculum which allows for variation in completion time because of differences in individual learners. However, all requirements must be completed by the end of the scheduled date of the course.

**Attendance Policy and Absenteeism and Clinical Expectations:**

Students are to be well groomed and mannered, polite and courteous while attending online classes. Unexcused absenteeism or tardiness will not be tolerated. Three times late will call for advisement with the instructor and disciplinary action if needed. **Clinicals may not be missed**, be sure to secure prior arrangements for any excuses well in advance.



Responsible use of knowledge, natural resources, and technology.	Manage nursing assistant care in collaboration with the client and others on the health care team.	Apply knowledge from prerequisite courses to identify health care needs of client systems in multiple, complex medical situations.	Exams Group Work Written Paper	The student will achieve an average grade of 75.0% or greater on Exams. The student will achieve a grade of Satisfactory on Group Work assignments.
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### Course Outline/ Content/ Schedule

(Appropriate skills will be taught in the skills lab in conjunction with all classroom times)

DATE	UNIT	HR	Content	Skills
WEEK 1: Day 1	Unit 1	4	Community Health Care	None
	Unit 2		On the Job: Being a Nursing Assistant	None
	Unit 3		Consumer Rights and Responsibilities in Health Care	None
	Unit 4		Ethical and Legal Issues Affecting the Nursing Assistant	None
WEEK 1: Day 2	Unit 5	4	Medical Terminology and Body Organization	None
	Unit 6		Classification of Disease	None
	Unit 7		Communication Skills	None
	Unit 8		Observation, Reporting, and Documentation	Math skills (I&O)
WEEK 1: Day 3	Unit 9	4	Meeting Basic Human Needs; Quiz 1	None
	Unit 10		Comfort, Pain, Rest, and Sleep	None
	Unit 11		Developing Cultural Sensitivity	None
	Unit 12		Infection	None
WEEK 2: Day 1	Unit 13	4	Infection Control	Handwashing PPE
	Unit 14		Environment and Nursing Assistant Safety	None
	Unit 15		Patient Safety and Positioning	Restraint Body Mechanics Moving, Lifting, Turning, Logrolling, Use of Splints
	Unit 16		Patient Mobility: Transfer Skills	Transfer belts, Transferring patient from bed to chair, stretcher to bed, Use of sliding-board transfers, mechanical lift, Toilet, Tub and Car transfer
WEEK 2: Day 2	Unit 17	4	Patient's Mobility: Ambulation Quiz 2	Ambulation with assistive devices (cane, walker, wheelchair assisting in falling patient
	Unit 18		Body Temperature	Vital signs

### Learning Outcomes Assessment:

Institutional Learning Outcome	Program Learning Outcome	Course Learning Outcome	Assignment	Outcome
An interest in personal development and lifelong learning.	<p>Provide nursing assistant role by addressing issues and trends that affect client care.</p> <p>Demonstrate self-directed learning in the life-long quest for personal and professional growth.</p>	<p>Identify nursing assistant skills used to provide care for client(s) in the hospital, long term care facilities, in home, home care and private clinics settings.</p> <p>Plan nursing assistant care using research-based interventions for client(s) with a variety of medical-surgical problems.</p>	Exams, Group Work Written Paper	The student will achieve an average grade of 75.0% or greater on Exams. The student will achieve a grade of Satisfactory on Group Work assignments.
Mastery of critical thinking and problem solving.	Use creative and critical thinking to apply theoretical knowledge to nursing assistant practice. Use the nursing assistant process to provide holistic care and empower clients to attain optimal wellness.	<p>Develop nursing assistant interventions for client(s) with a variety of medical-surgical problems.</p> <p>Diagram relationship(s) among data needed to make clinical decisions for client(s) with a variety of medical-surgical problems.</p>	Exams, Group Work Written Paper	The student will achieve an average grade of 75.0% or greater on Exams. The student will achieve a grade of Satisfactory on Group Work assignments.
Effective oral and written communication	Communicate effectively by written, verbal, and non-verbal means.	Demonstrate understanding of therapeutic communication techniques utilized to collaborate with the healthcare team and meet client needs.	Exams Group Work Written Paper	The student will achieve an average grade of 75.0% or greater on Exams. The student will achieve a grade of Satisfactory on Group Work assignments.
An appreciation of the arts and sciences	Use legal and ethical principles in nursing assistant practice.	<p>Apply nursing assistant standards and the Code for Nursing assistant when caring for client(s).</p> <p>Identify ethical principles and discuss their relevance in specific client situations.</p>	Exams Group Work	The student will achieve an average grade of 75.0% or greater on Exams. The student will achieve a grade of Satisfactory on Group Work assignments.
Understanding and appreciation of culturally diverse people, ideas and values in a democratic context.	<p>Foster and implement caring behaviors in diverse client care settings.</p> <p>Demonstrate cultural competence while providing, maintaining, and restoring health.</p>	Plan nursing assistant care for clients that incorporate caring behaviors.	Exams Group Work	The student will achieve an average grade of 75.0% or greater on Exams. The student will achieve a grade of Satisfactory on Group Work assignments.

	Unit 42	4	Endocrine System	Blood glucose monitoring
	Unit 43		Nervous System Quiz 5	Care of hearing aid and artificial eye
WEEK 4: Day 3	Unit 44	4	Gastrointestinal System	Collection of Stool, Enema and Ostomy drainage.
	Unit 45		Urinary System	Collecting a urine specimen Applying condom catheter
	Unit 46		Reproductive System	Douche
			BLS CLASS	
WEEK 5: Day 1	Unit 47	4	Caring of Patient with Cancer	Palliative Care
	Unit 48		Rehabilitation and Restoration Services	Rehabilitation
	Unit 49		Obstetrical Patients and Neonates Quiz 6	Postpartum and Neonatal care
	Unit 50		Pediatric Patients	
WEEK 5: Day 2	Unit 51	4	Response to Basic Emergencies	
			FINAL EXAMS	
			Group Presentation	
	Unit 52		Employment Opportunities and Career Growth	
			FINAL SKILLS TEST	
WEEK 5: Day 3	Online	(4)	Next Step COVID-19 Certification	
WEEK 6: Day 1	Online	4	Dementia Cares	
CLINICAL DAY 1		4	Orientation	GMHA
CLINICAL DAY 2		4	Orientation	GMHA
CLINICAL DAY 3		8	CLINICAL (7-3)	
CLINICAL DAY 4		8	CLINICAL (7-3)	
CLINICAL DAY 5		8	CLINICAL (7-3)	
CLINICAL DAY 6		8	CLINICAL (7-3)	
CLINICAL DAY 7		8	CLINICAL (7-3)	
CLINICAL DAY 8		8	CLINICAL (7-3)	
CLINICAL DAY 9		4	CLINICAL (7-3)	

**Required Textbooks and Materials:**

1. Nursing Assistant: A Nursing Process Approach; Acello, RN. et. al; Cengage Learning, 2016; ISBN 13:978-1-133-12237-0
2. Workbook for Nursing Assistant Program

**ADA Accommodation Services**

If you are a student with disability who will require an accommodation(s) to participate in this course, please contact the Student Counseling and Advising Service Accommodations office to

	Unit 19		Pulse and Respiration	Vital signs- Apical-radial pulse
	Unit 20		Blood pressure	Vital signs
WEEK 2: Day 3	Unit 21	4	Measuring Height and Weight	Weight and Height measurements
	Unit 22		Admission, Transfer, and Discharge	None
	Unit 23		Bedmaking	Making open, closed and surgical bed.
	Unit 24		Patient Bathing	Bed bath, tub and shower, partial bath, perineal care, dressing and undressing patient.
WEEK 3: Day 1	Unit 25	4	General Comfort Measures Quiz 3	AM and PM care Personal care Backrubs Shaving Elimination needs Giving bedpan/urinals/bedside commode
	Unit 26		Nutritional Needs and Diet Modifications	Feeding patient
	Unit 27		Warm and Cold Applications	Sitz bath
	Unit 28		Assisting with the Physical Examination	None
WEEK 3: Day 2	Unit 29	4	The Surgical Patient	Applying anti-embolic stocking
	Unit 30		Caring for Emotionally Stressed Patient	None
	Unit 31		Caring for the Bariatric Patient	None
WEEK 3: Day 3	Unit 32	4	Death and Dying	Postmortem care
	Unit 33		Providing care for Specialized Populations: Elderly, Chronically Ill, Alzheimer's Disease, Intellectual Disabilities, and Developmental Disabilities	Introduction of CARE's Approach
	Unit 34		The Organization of Home Care: Trends in Health Care	None
	Unit 35		The Nursing Assistant in Home Care	None
WEEK 4: Day 1	Unit 36	4	Subacute Care	None
	Unit 37		Alternative, Complimentary, and Integrative Approach to Patient Care	None
	Unit 38		Integumentary System	Preventing pressure ulcer
	Unit 39		Respiratory System Quiz 4	Oxygenation Collecting of sputum specimen
WEEK 4: Day 2	Unit 40		Circulatory (Cardiovascular) System	Performing ECG
	Unit 41		Musculoskeletal System	Range of Motion

discuss your specific accommodation needs confidentially. You will need to provide the instructor with an accommodation letter from the Student Counseling and Advising Service Accommodations counselor. If you are not registered, you should do so immediately at the Student Center, Rotunda office #4, Ph/TTY.: 735-2460, to coordinate your accommodation request.

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**AGENDA: Call to Order, Roll Call, Old Business, New Business, Other Discussion, Adjournment.**

**Join Zoom Meeting**

<https://zoom.us/j/6982555129?pwd=dGdCdFd6TXJ3U2pwVlRYUFIBTXpidzo9>  
(<https://zoom.us/j/6982555129?pwd=dGdCdFd6TXJ3U2pwVlRYUFIBTXpidzo9>)

**Meeting ID: 698 255 5129**

**Password: CCBGUAM**

**Telephonic Public Participation and/or Individuals requiring special accommodations, please contact: (671) 635-1806**

### **\* 3:00 PM - Guam Board of Nursing Examiners**

**GBNE will be conducting a Regular Meeting via Go To Meeting Video Conferencing on Thursday, October 8, 2020 at 3:00 p.m.**

**Individuals who would like to join the virtual meeting may enter the link below in your browser or download the app on your mobile device and**  
<https://global.gotomeeting.com/join/296365061>

(<https://global.gotomeeting.com/join/296365061>)

**You can also dial in using your phone.**

**(For supported devices, tap a one-touch number below to join instantly.)**

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**For further inquiries, please contact the board at (671) 735-7409.**

### **4:00 PM - Hagatna Restoration and Redevelopment Authority Board of Commissioners**

**HRRA Regular Board of Commissioners Meeting will be held on Thursday, October 8, 2020 at 4:00 P.M. through Zoom Virtual Meeting. This meeting is open to the public.**

**Joseph Meno is inviting you to a scheduled Zoom meeting.**

**Topic: HRRA REGULAR BOARD OF COMMISSIONERS MEETING**

**Time: Oct 8, 2020 04:00 PM Guam, Port Moresby**



## Rosemary D. Carman

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**From:** Anita Arile  
**Sent:** Tuesday, October 6, 2020 4:02 PM  
**To:** Rosemary D. Carman  
**Subject:** RE: .DOA WEBSITE ANNOUNCEMENT - GBNE BOARD MTG 10-8-20

Chamorro Standard Time: Tuesday, October 06, 2020 - 04:03 PM

<a href="#">Home</a>	<a href="#">About Us</a>	<a href="#">Resources</a>		<a href="#">Divisions</a>	<a href="#">Public</a>
<a href="#">DPHSS - Board of Examiners for Pharmacy - As of August 24,</a>				<a href="#">postponed till further notice</a>	
<a href="#">DPHSS - Board of Medical Examiners - As of August 28, 20</a>				<a href="#">postponed till further notice</a>	
<a href="#">DPHSS - Board of Allied Health Examiners - Virtual Meeting 10-02-2020 *UPDATED 09-23-2020*</a>					
<a href="#">DPHSS - Board of Nurse Examiner - Virtual Meeting 10-08-2020 *UPDATED 10-06-2020*</a>					

Department of Public Health

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**From:** Rosemary D. Carman  
**Sent:** Tuesday, October 06, 2020 8:38 AM  
**To:** Anita Arile <Anita.Arile@doa.guam.gov>  
**Cc:** rweinberg@oagguam.org; Zennia Pecina <Zennia.Pecina@dphss.guam.gov>; Anna Varghese <annashiny@gmail.com>; Bernadette Santos <gbnechairperson@gmail.com>; Brenda Manzana <gbneseecretary2020@gmail.com>; Christine Tuquero <gbnevicechair@gmail.com>; Eliza Dames <gbnecommunitymember@gmail.com>; Kevin Hitosis <kevingbne@gmail.com>; Relida Sumaylo <Relida.Sumaylo@dphss.guam.gov>  
**Subject:** .DOA WEBSITE ANNOUNCEMENT - GBNE BOARD MTG 10-8-20  
**Importance:** High

Hafa Adai Anita!

Kindly requesting your assistance in having the attached posted for public viewing on the DOA's website for this Thursday's (10/8/20) GBNE Regular Board Meeting.

Please confirm acknowledgement.

Thank you and Stay Safe!

*\*Please see below my name for our new mailing address that has changed.*