



# GUAM SOLID WASTE AUTHORITY

**LOURDES A. LEON GUERRERO**  
Governor of Guam

**JOSHUA F. TENORIO**  
Lt. Governor of Guam

**IRVIN SLIKE**  
General Manager



November 14, 2024

**INVITATION FOR BID**  
**GSWA-001-25**  
**MULTIFUNCTION COPIER / PRINTER / SCANNER / FAX**

**AMENDMENT NO. 2**

1. Amend to replace pages 28 to 29 with the "Revised 11/14/2024" pages 28 to 30 attached.

\*All others remain the same.

**Irvin L. Slike,**  
General Manager

**ACKNOWLEDGEMENT RECEIPT**

Return to GSWA by email or fax.

Received By: \_\_\_\_\_

Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Fax to: 671-649-3777

Email: [procurement@gswa.guam.gov](mailto:procurement@gswa.guam.gov)



# GUAM SOLID WASTE AUTHORITY

LOURDES A. LEON GUERRERO  
Governor of Guam

JOSHUA F. TENORIO  
Lt. Governor of Guam

IRVIN L. SLIKE  
General Manager



ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	PRICE EXTENSION
1.0	36 Month Lease Agreement for Multifunction Color Copier/Printer/Scanner/Fax (2 Units) With the following specifications:	36	Mos	\$ _____	\$ _____

Charges for overage of prints exceeding the monthly print allowance:

Excess Black Prints	\$ _____	\$ _____
Excess Color Prints	\$ _____	\$ _____

**SPECIFICATIONS:**

Indicate on each line of the technical specifications whether or not each item complies with the specification or an exception is being taken. If additional space is required to fully explain bid exceptions, attach additional typed page(s) to the bid submittal indicating the section number and subsection that has the exception, and provide explanation. Note: Failure to provide all of the required information does not relieve the bidder of the responsibility of supplying all of the necessary items and/or complying with all of the conditions of this proposal.

**COMPLY/  
NON-COMPLIANCE**

Monthly Black Print Allowance of 14,000 (pooled) \_\_\_\_\_

Monthly Color Print Allowance of 17,000 (pooled) \_\_\_\_\_

Supports 8 1/2" x 11" paper size; \_\_\_\_\_

Supports 8 1/2" x 14 paper size; \_\_\_\_\_

Supports 11"x 17" paper size; \_\_\_\_\_

Supports paper weights at least 60gsm to 300gsm or 16-110 lbs. \_\_\_\_\_

5 trays (inclusive of bypass tray) with total capacity of up to at least 3,000 sheets \_\_\_\_\_

At least 250 Sheet automatic single pass document feeder \_\_\_\_\_

Print speed: minimum 55 pages per minute \_\_\_\_\_

Scanning speed: minimum 130 images per minute \_\_\_\_\_

Minimum of 4GB RAM and 320GB Hard Drive \_\_\_\_\_

Antivirus protection \_\_\_\_\_

Print Resolution of at least 1200 x 1200 dpi \_\_\_\_\_



# GUAM SOLID WASTE AUTHORITY

LOURDES A. LEON GUERRERO  
Governor of Guam

JOSHUA F. TENORIO  
Lt. Governor of Guam

IRVIN L. SLIKE  
General Manager



**COMPLY/  
NON-COMPLIANCE**

Data protection with encrypted hard disk

PCL and Adobe PostScript print drivers; supported file formats must include PDF, Searchable PDF, Secure PDF, TIFF, and JPEG

Reduce/enlarge size from 25% to at least 400%

Two-sided printing and copying

Job Build functionality enabling users to scan, copy, or print documents in multiple segments and combine into a single job

Network connectivity through 10/100/1000 BaseT

At least 50 sheets multi-position stapler, booklet making with center saddle stapling, and automatic booklet folding

Minimum Walk-up Fax capability

Energy Star Rated

Offline convenience stapler with a minimum capacity of 50 sheets; the stapler may be a separate device or integrated with the requested multifunction printer's work shelf (Staples inclusive)

Print from USB memory drive

Able to scan to folder and email

Period of performance shall begin upon machine full installation

Equal or comparable machine replacement guarantee if not satisfied with the performance throughout the lease term at no additional charge.

Full service and maintenance support including parts replacement and labor

All supplies inclusive of staples (except paper)  
Vendor must pick-up and dispose of all consumable supply items

Initial training and initial network setup

Successful bidder shall take all reasonable steps to minimize equipment downtime and perform services in a manner that limits operational disruptions



# GUAM SOLID WASTE AUTHORITY

**LOURDES A. LEON GUERRERO**  
Governor of Guam

**JOSHUA F. TENORIO**  
Lt. Governor of Guam

**IRVIN L. SLIKE**  
General Manager



To ensure minimal downtime, response time for maintenance or repair requests should be within 4 to 8 hours of receiving the notification

Successful bidder shall provide monthly maintenance, service, and trouble reports.

The successful bidder shall assess whether power protection is required for any of the units specified in their bid and will be responsible for providing and installing the appropriate protection to ensure reliable operation

Successful bidder shall take all reasonable steps to minimize equipment downtime and perform services in a manner that limits operational disruptions

**Bidding On:**

Manufacturer: \_\_\_\_\_  
Year: \_\_\_\_\_  
Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Date of Delivery: \_\_\_\_\_