



GUAM SOLID WASTE AUTHORITY

LOURDES A. LEON GUERRERO
Governor of Guam

JOSHUA F. TENORIO
Lt. Governor of Guam

IRVIN L. SLIKE
General Manager



Pre-Bid Conference Minutes

Project: Installation of Electric Vehicle Charging Station
 Project No.: GSWA-005-24
 Meeting Date: January 9, 2024 at 10:00 am, Chamorro Standard Time
 Location: Layon Landfill, Conference Room
 1130 Chalan Layon Inarajan, Guam 96917

I. INTRODUCTIONS:

GSWA Staff: Alicia Fejeran, Chief of Administration
 Danilo Galiza, Engineer Supervisor
 Roman Perez, SWM Superintendent
 Keilani Mesa, Administrative Officer

Core Tech Intl: Ramir Jevlosa
 Famela Micor

MJE Electrical Solutions: Michael Eclavea

GGH Guam LLC: Joseph Pangelinan
 Shawn Christian
 Bready Finay

II. SIGN-IN SHEET:

Sign in sheet was provided and signed by all present. (See attached)

III. GENERAL:

Purpose of the pre-bid conference is to provide an “informal” forum for prospective bidders to ask questions on the scope of work identified in the IFB documents.

All answers provided by GSWA today are considered informal and non-binding. Bidders requiring formal answers must submit their questions in writing to procurement@gswa.guam.gov, ATTN GSWA General Manager, no later than Thursday, January 11, 2024 at 5:00pm. Responses will be issued no later than Monday, January 15, 2024 to registered bidders and posted on the GSWA website.

IV. PROJECT DESCRIPTION & SCOPE OF WORK:

Contractor shall be responsible for performing all work as outlined in the Scope of Work:



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1. Bidder must install brand new Electric Vehicle (EV) Charging Station, specifically the Terra 184 model at the Layon Landfill in Malojloj, Guam. Charging station will be provided by GSWA
2. Bidder must have extensive knowledge of Electric Vehicle Supply Equipment (EVSE) and adhere to all safety protocols outlined in the attached installation manual.
3. Bidder must be an installation engineer and/or master electrician who possess the following qualifications:
 - Thorough understanding of the Terra 184 EV charging station.
 - Proficiency in high-voltage and high-current electrical installations.
 - Compliance with all local regulations and guidelines related to electrical installations.
 - Adherence to the installation instructions provided by the manufacturer.
4. Bidder must provide all necessary labor, tools, equipment, and additional materials or supplies for the installation, such as electrical pipes, conduits, fittings, etc.
5. Bidder must purchase and install voltage regulator.
6. Bidder must ensure Charging Station is ready to use upon completion.
7. Bidder must coordinate with supplier and GSWA for the commissioning of equipment.
8. Bidder must adhere to all safety standards to guarantee the safe operation of the EV charging station.
9. Bidder must coordinate with GSWA's designated representative to ensure proper site preparation prior to installation.
10. Bidder must coordinate with the Guam Power Authority (GPA) if necessary.
11. Bidder must submit proof of relevant certifications and licenses with bid submission.

V. BID ADDENDA:

GSWA may issue addenda during the bidding process to address any inquiries or make necessary clarifications. Any addenda will be communicated to all registered bidders by Monday, January 15, 2024 (Date may be subject to change.)

VI. BID OPENING:

Bids must be submitted by Friday, January 19, 2024 at 10am. Late submissions will not be considered. The bid opening will take place on Friday, January 19, 2024 at 10am at the GSWA Main Office 2nd floor, where bids will be publicly opened and read aloud. Bidders are welcome to attend the bid opening session.

VII. REQUIRED BID SUBMITTALS:



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Ensure that your bid package includes all required documents outlined in the bid documents.

- Bid guarantee of 15% of bid amount in the form of Cashier's check/letter of credit/surety bond
- Affidavit disclosing ownership, influence, commission, & conflict of interest
- Affidavit re Non-Collusion, Affidavit re No Gratuities or Kickbacks, Affidavit re Ethical Standards, Affidavit D.O.L. Wage Determination, Affidavit re Contingent Fees, Special Provision; Restriction Against Sexual Offenders
- Current Business License/Contractor's License/Specialty License in reference to supplies or services for this bid.

Incomplete submissions may be deemed non-responsive. Refer to the bid documents for a comprehensive list of required submittals.

VIII. BID AWARD:

Upon the completion of bid evaluations, the award will be granted to the lowest responsible bidder who meets all requirements and provides the best value to GSWA.

IX. QUESTIONS:

Several questions were raised by prospective bidders. It is important to note that any questions and answers documented in this section are preliminary and for informational purposes only. Official responses to all question will be provided through a formal amendment to the bid documents.

1. Is there a specific type of material for supplies that will be used for the EV Charger housing? ***Regular exterior / outdoor material will be accepted.***
2. What kind of housing is required, compartment? Will this be exposed or enclosed? ***A level three compartment housing is required. The housing will have minimal exposure.***
3. What type of voltage regulator is required? ***GSWA will look into this and provide response in the addenda.***
4. Will supplies and materials purchased outside of the USA be allowed? ***GSWA will look into whether there are any procurement regulations prohibiting the acceptance of foreign material.***
5. Will GSWA require a technical representative to verify installation? ***No, a technician representative will not need to verify the installation.***
6. Will the electrical housing need to be underground, overhead, or exposed? ***The electrical line will run overhead from the panel box.***



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7. Can GSWA specify the required material type to ensure a fair bidding process and eliminate price variations arising from the acceptance of different materials? **Yes, GSWA will add this to the addenda.**
8. Can GSWA clarify which model the charger is? **The model is the TERA 184.**
9. Can GSWA provide pictures of the charger to the vendors? **Yes, GSWA can provide pictures to the vendor.**



**SOLID WASTE
MANAGEMENT
CONSULTANTS
RECEIVER**

Pre-Bid Conference Sign-In Sheet

IFB NO.: GSWA-005-24
 PROJECT NAME: INSTALLATION OF ELECTRIC VEHICLE CHARGING STATION
 Date / Time of Pre-Bid Meeting: JANUARY 9, 2024, 10:00AM



Business Name	Point of Contact/ Primary (Print)	Contact No./ Primary	Point of Contact/ Alternate (Print)	Contact No./ Alternate	Fax No.:	Email Address:	Business Mailing Address
1 CORE TECH INTL	RAMIR JAVELOSA	486 5118	FAM. MICOR	486 1244	47350N	RAMIR.JAVELOSA@CORETECHINTL.COM	388 S. MARINE CORPS DR, SUITE 400 TAMUNING, GUAM
2 CORE TECH INTL	FANELA MICOR	486 1244				fanela.micor@coretechintl.com	388 S. MARINE CORPS DR, SUITE 400, TAMUNING, GUAM
3 MTE Electrical Solutions	Michael Felares	671-987 81891	Lis Felares	487-3068		mjelectricalsolutions@gmail.com	130 Santos Lane Barrigada Guam 96913
4 GSWA	Roman Perez	998-1089		898-5589		Roman.Perez@gswn.guam.gov	1
5 GSWA	DRN GALIZA	898-1162				Diana Galiza@GSWA.Guam.GOV	
6 GSWA	Alicia Feyerman	6474312				alicia.feyerman@guam.guam.gov	
7 GSWA	Kelani Mesa	644325				kelani.mesa@guam.guam.gov	
8 GGH Guam LLC	Joseph Pangelimon	888-5263				jpangelimon@greengroupholdings.com	HC1 Box 17066 Inalahaan, GU 96915
9 GGH Guam LLC	Shawn Christie	747-6846				Shawn.Christie@greengroupholdings.com	HC1 Box 17066 Inalahaan, GU 96915
10 GGH Guam LLC	BERRY FINAY	727-9997				BFINAY@GREENGROUPHOLDINGS.COM	HC1 BOX 17066 INALAHAN, GU 96915
11							
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