SHIP TO:

RECEIVING SECTION:

GUAM POWER AUTHORITY P.O. BOX 2977 HAGATNA, GUAM 96932 TELEPHONE: (671) 648-3054/55

Information Technology

**SSTAINATON** 

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SST

#### **PURCHASE ORDER**

# GPA

#### **GUAM POWER AUTHORITY**

ATURIDÅT ILEKTRESEDÅT GUÅHAN P.O. Box 2977 Hagatna, Guam 96932

> TELEPHONE: (671) 648-3054/5 FAX: (671) 648-3165

THIS PURCHASE ORDER NUMBER

#### 32832

MUST APPEAR ON ALL INVOICES. PACKING SLIPS, PACKAGES, B/L, CORRESPONDENCE, ETC.

PO DATE 5/9/2024

JOB ORDER NO./OBJ 31900.935000.32

Vendor Number: 5785273

D DOCUSIGN, INC.

O 221 MAIN STREET, SUITE 1000 SAN FRANCISCO, CA 941051925

TEL: 866 283-7122 FAX: 800 363-0105

EMAIL:

AUTHORITY: 3112

INVITATION NO.: CONTRACT NO.: TIME FOR DELIVERY:

COMPLETION:

EXPIRATION: 01/31/2025

**DISCOUNT TERMS:** 

REQUISITION NO: 39011 OR

ORIGINAL

NO	. DESCRIPTION / SUPPLIER ITEM	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1.0	Maint of Office Equipment		L		\$31,354.75

DocuSign SW renewal

To provide Guam Power Authority with DocuSign Application renewal for three (3) years,

renewal for timee (3) years,

Billed annually according to below:
Reference: Invoice #: 111100280033

YEAR 1 OF 3 YEARS

Order Start Date: February 01, 2024 Order End Date: January 31, 2025

Quote Number: -Q-01406801

-Description: eSignature Advanced Workflows Addon-Envelope Subs.

-Service Period: 01-Feb-24 to 31-Jan-25

-Quantity: 15,000 -Subtotal: \$8,550.00 -Tax Rate: \$0.00 -Tax Amount: \$0.00 -Line Total: \$8,550.00

-Line Total: \$8,550.00

Quote Number: -Q-01406801

-Description: eSignature Business Pro Edition-Envelope Subs.

-Service Period: 01-Feb-24 to 31-Jan-25

-Quantity: 15,000 -Subtotal: \$18,715.00

#### Page 1 of 4

### INSTRUCTIONS TO VENDOR:

SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO GUAM POWER AUTHORITY, PO BOX 2977 HAGATNA, GUAM 96932

PAYMENT UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION

ACKNOWLEDGED BY: DATE:

SIGNATURE OF VENDOR
RETURN TO PROCUREMENT DIVISION VIA FACSIMILE AT (671) 648-3165



**TOTAL** 

5/10/2024

<< DO NOT FILL THIS ORDER

IF YOUR TOTAL COST

**EXCEEDS THIS TOTAL** 

JOHN M. BENAVENTE, P.E., General Manager Date Delegated Authority



DocuSign Envelope ID: DE43B899-8806-4F7F-87D2-4E0799005AAD SHIP TO: THIS PURCHASE ORDER **PURCHASE ORDER** NUMBER RECEIVING SECTION: 32832 **GUAM POWER AUTHORITY GUAM POWER AUTHORITY** P.O. BOX 2977 MUST APPEAR ON ALL INVOICES. ATURIDÅT ILEKTRESEDÅT GUÅHAN HAGATNA, GUAM 96932 PACKING SLIPS, PACKAGES, B/L, P.O. Box 2977 TELEPHONE: (671) 648-3054/55 CORRESPONDENCE, ETC. Hagatna, Guam 96932 Information Technology TELEPHONE: (671) 648-3054/5 PO DATE JOB ORDER NO./OBJ SST **SSTAINATON** FAX: (671) 648-3165 5/9/2024 31900.935000.32 Vendor Number: 5785273 ORIGINAL **AUTHORITY:** 3112 Ε Ν **INVITATION NO.:** DOCUSIGN, INC. D CONTRACT NO.: 221 MAIN STREET, SUITE 1000 0 TIME FOR DELIVERY: SAN FRANCISCO, CA 941051925 R COMPLETION: TEL: 866 283-7122 **EXPIRATION:** 01/31/2025 FAX: 800 363-0105 **DISCOUNT TERMS:** EMAIL: REQUISITION NO: 39011 OR NO. **DESCRIPTION / SUPPLIER ITEM** QUANTITY UNIT **UNIT PRICE AMOUNT** -Tax Rate: \$0.00 -Tax Amount: \$0.00 -Line Total: \$18,715.00 Quote Number: -Q-01406801 -Description: Onboarding Services Line -Service Period: 01-Feb-24 to 17-Apr-24 -Quantity: 1 -Subtotal: \$0.00 -Tax Rate: \$0.00 -Tax Amount: \$0.00 -Line Total: \$0.00 Quote Number: -Q-01406801 Premier Support - eSign -Description: -Service Period: 01-Feb-24 to 31-Jan-25 -Quantity: 1 -Subtotal: \$4,089.75 -Tax Rate: \$0.00 -Tax Amount: \$0.00 -Line Total: \$4,089.75 TOTAL: \$31,354.75 Product Details eSignature Envelope Allowance: 15,000 Year 1 Total USD 31,354.75 Year 2 Total USD 31,354.75 Year 3 Total USD 31,354.75 Grand Total: \$94,064.25 \*Overage/Usage Fees: eSignature Business Pro Edition - Envelope Subs (Per Transaction): \$5.80

INSTRUCTIONS TO VENDOR:

SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO GUAM POWER AUTHORITY, PO BOX 2977 HAGATNA, GUAM 96932

**TOTAL** 

Page 2 of 4

<< DO NOT FILL THIS ORDER IF YOUR TOTAL COST **EXCEEDS THIS TOTAL** 

5/10/2024

PAYMENT UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION

NOTE: Subscription #SUB-1491685-1 (Q-01098793)

ACKNOWLEDGED BY:\_ DATE: SIGNATURE OF VENDOR

SIGNATURE:

JOHN M. BENAVENTE, P.E., General Manager Date **Delegated Authority** 

RETURN TO PROCUREMENT DIVISION VIA FACSIMILE AT (671) 648-3165

SHIP TO:

RECEIVING SECTION:

**GUAM POWER AUTHORITY** P.O. BOX 2977 HAGATNA, GUAM 96932 TELEPHONE: (671) 648-3054/55

Information Technology

**SSTAINATON** 

Ν

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#### **PURCHASE ORDER**

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> TEL: 866 283-7122 FAX: 800 363-0105

EMAIL:

AUTHORITY: 3112

**INVITATION NO.:** CONTRACT NO.: TIME FOR DELIVERY: COMPLETION:

**EXPIRATION:** 01/31/2025

**DISCOUNT TERMS:** 

REQUISITION NO: 39011 OR ORIGINAL

NO. **DESCRIPTION / SUPPLIER ITEM** QUANTITY UNIT **UNIT PRICE AMOUNT** 

GPA Point of Contact: Melvyn Kwek Tel: (671) 648-3137 Reggie Diaz Tel: (671) 648-3026

RESTRICTION AGAINST SEX OFFENDERS: 5 GCA Section 5253, enacted by P.L 28-24 and amended by P.L. 28-98:

The service provider warrants that no person in its employment who has been convicted of a sex offense under the provisions of Chapter 25 of Title 9 of the Guam Code Annotated, or of an offense defined in Article 2 of Chapter 28 of Title 9 of the Guam Code Annotated, or who has been convicted of an offense with the same elements as heretofore defined in any other jurisdiction, or who is listed on the Sex Offender Registry shall provide services on behalf of the service provider while on government of Guam property, with the exception of public highways. If any employee of the service provider is providing services on government property and is convicted subsequent to an award of a contract, then the service provider warrants that it will notify the Government of the conviction within twenty-four (24) hours of the conviction, and will remove immediately such convicted person from providing services on government property. If the service provider is found to be in violation of any of the provisions of this paragraph, then the Government will give notice to the service provider to take corrective action. The service provider shall

Page 3 of 4

**TOTAL** 

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PAYMENT UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION

ACKNOWLEDGED BY:\_ DATE: SIGNATURE OF VENDOR RETURN TO PROCUREMENT DIVISION VIA FACSIMILE AT (671) 648-3165

<< DO NOT FILL THIS ORDER IF YOUR TOTAL COST **EXCEEDS THIS TOTAL** 

5/10/2024

SIGNATURE:

JOHN M. BENAVENTE, P.E., General Manager Date **Delegated Authority** 

## SHIP TO: RECEIVING SECTION: **GUAM POWER AUTHORITY** P.O. BOX 2977 HAGATNA, GUAM 96932 TELEPHONE: (671) 648-3054/55 Information Technology **SSTAINATON** Ε Ν DOCUSIGN, INC. D 0 R EMAIL:

#### **PURCHASE ORDER**



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TEL: 866 283-7122 FAX: 800 363-0105 AUTHORITY: 3112

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**EXPIRATION:** 01/31/2025

**DISCOUNT TERMS:** 

REQUISITION NO: 39011 OR ORIGINAL

**DESCRIPTION / SUPPLIER ITEM QUANTITY** UNIT **UNIT PRICE AMOUNT** 

take corrective action within twenty-four (24) hours of notice from the Government, and the service provider shall notify the Government when action has been taken. If the service provider fails to take corrective steps within twenty-four (24) hours of notice from the Government, then the Government in its sole discretion may suspend temporarily any contract for services until corrective action has been taken.

#### NOTE TO VENDOR:

- 1. Delivery is no later than the date indicate above.
- 2. All late deliveries and acceptance are subject to the Liquidated Damages Clause in Section 6-101.09.01 of the Guam Procurement Regulations.
- 3. All Requests for Delivery Extensions will be closely scrutinized as all items/services are crucial to new customer installation, maintenance, and on-going projects.
- 4. NOTE: Not withstanding the fact that this contract was written by one (1) party, it will be construed that it was written by two (2) parties.

#### PAYMENT TERMS:

NET THIRTY (30) DAYS after receipt of ORIGINAL invoice for goods received and/or services rendered.

REVIEWED BY:

05/10/2024

JAMIE LYNN C. PANGELINAN Date Supply Management Administrator

Page 4 of 4

\$31,354.75

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ACKNOWLEDGED BY:\_ DATE: SIGNATURE OF VENDOR RETURN TO PROCUREMENT DIVISION VIA FACSIMILE AT (671) 648-3165 SIGNATURE:

5/10/2024

JOHN M. BENAVENTE, P.E., General Manager Date **Delegated Authority**