


SHIP TO: RECEIVING SECTION:  GUAM POWER AUTHORITY P.O. BOX 2977 HAGATNA, GUAM 96932 TELEPHONE: (671) 648-3054/55  Information Technology	<b>PURCHASE ORDER</b>   <b>GUAM POWER AUTHORITY</b> ATURIDÁT ILEKTRISEDÁT GUÅHAN P.O. Box 2977 Hagatna, Guam 96932  TELEPHONE: (671) 648-3054/5 FAX: (671) 648-3165	THIS PURCHASE ORDER NUMBER  <b>34786</b>  MUST APPEAR ON ALL INVOICES. PACKING SLIPS, PACKAGES, B/L, CORRESPONDENCE, ETC.
RBOGO	<i>BST</i>	PO DATE: 2/27/2026 JOB ORDER NO./OBJ: 31900.935000.32

<b>V E N D O R</b>	Vendor Number: <b>11509</b>  VERTEX INC 1041 OLD CASSATT RD. BERWYN,, PA 19312  TEL: (610) 640-4200 FAX: (610) 640-5892 EMAIL: <a href="mailto:MichellBrittain@vertexinc.com">MichellBrittain@vertexinc.com</a>	AUTHORITY: 3112 INVITATION NO.: CONTRACT NO.: TIME FOR DELIVERY: COMPLETION: EXPIRATION: 09/30/2026 DISCOUNT TERMS: REQUISITION NO: 40316 OR
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NO.	DESCRIPTION / SUPPLIER ITEM	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1.0			L		\$16,590.00
To provide the Guam Power Authority, Information Technology Department with Payroll Tax Software License and Maintenance Fee renewal to support Payroll Tax Table Services.  Description: Payroll Tax Q Series Solution Payroll Tax Q Series - Standard Employees Service Agreement: SA31433 Service Period: 01-OCT-2025 to 30-SEP-2026 Customer/Account No.: 10153000  Ref.: Vertex Invoice No.: 0136094 dated November 04, 2025  RESTRICTION AGAINST SEX OFFENDERS: 5 GCA Section 5253, enacted by P.L 28-24 and amended by P.L. 28-98:  The service provider warrants that no person in its employment who has been convicted of a sex offense under the provisions of Chapter 25 of Title 9 of the Guam Code Annotated, or of an offense defined in Article 2 of Chapter 28 of Title 9 of the Guam Code Annotated, or who has been convicted of an offense with the same elements as heretofore defined in any other jurisdiction, or who is listed on the Sex Offender Registry shall provide services on behalf of the service provider while on government of Guam property, with the exception of public highways. If any employee of the service provider is providing services on government property and is convicted subsequent to an award of a					
Page 1 of 3					

<b>INSTRUCTIONS TO VENDOR:</b>  SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO GUAM POWER AUTHORITY, PO BOX 2977 HAGATNA, GUAM 96932  PAYMENT UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION	<b>TOTAL</b>	<< DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL
ACKNOWLEDGED BY: _____ DATE: _____ SIGNATURE OF VENDOR RETURN TO PROCUREMENT DIVISION VIA FACSIMILE AT (671) 648-3165	SIGNATURE: _____ 3/6/2026 <b>JOHN M. BENAVENTE, P.E., General Manager</b> Date Delegated Authority	

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<b>V E N D O R</b>	Vendor Number: <b>11509</b>  VERTEX INC 1041 OLD CASSATT RD. BERWYN,, PA 19312  TEL: (610) 640-4200 FAX: (610) 640-5892 EMAIL: MichellBrittain@vertexinc.com	AUTHORITY:                      3112  INVITATION NO.: CONTRACT NO.: TIME FOR DELIVERY: COMPLETION: EXPIRATION:                      09/30/2026 DISCOUNT TERMS: REQUISITION NO:                40316 OR
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NO.	DESCRIPTION / SUPPLIER ITEM	QUANTITY	UNIT	UNIT PRICE	AMOUNT
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contract, then the service provider warrants that it will notify the Government of the conviction within twenty-four (24) hours of the conviction, and will remove immediately such convicted person from providing services on government property. If the service provider is found to be in violation of any of the provisions of this paragraph, then the Government will give notice to the service provider to take corrective action. The service provider shall take corrective action within twenty-four (24) hours of notice from the Government, and the service provider shall notify the Government when action has been taken. If the service provider fails to take corrective steps within twenty-four (24) hours of notice from the Government, then the Government in its sole discretion may suspend temporarily any contract for services until corrective action has been taken.

- NOTE TO VENDOR:
1. Services is no later than the date indicate above.
  2. All late services and acceptance are subject to the Liquidated Damages Clause in Section 6-101.09.01 of the Guam Procurement Regulations.
  3. All Requests for Extensions will be closely scrutinized as services are crucial to new customer installation, maintenance, and on-going projects.
  4. NOTE: Not withstanding the fact that this contract was written by one (1) party, it will be construed that it was written by two (2) parties.

INSTRUCTIONS TO VENDOR:  SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO GUAM POWER AUTHORITY, PO BOX 2977 HAGATNA, GUAM 96932  PAYMENT UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION	<b>TOTAL</b>	<< DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL
ACKNOWLEDGED BY: _____ DATE: _____ SIGNATURE OF VENDOR RETURN TO PROCUREMENT DIVISION VIA FACSIMILE AT (671) 648-3165	SIGNATURE: _____ 3/6/2026 <b>JOHN M. BENAVENTE, P.E., General Manager</b> Date Delegated Authority	

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NO.	DESCRIPTION / SUPPLIER ITEM	QUANTITY	UNIT	UNIT PRICE	AMOUNT
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PAYMENT TERMS:  
 NET THIRTY (30) DAYS after receipt of ORIGINAL invoice  
 for goods received and/or services rendered.

REVIEWED BY: *Jamie Lynn C. Pangelinan*      3/4/2026  
 JAMIE LYNN C. PANGELINAN      Date  
 Supply Management Administrator

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ACKNOWLEDGED BY: _____ DATE: _____ SIGNATURE OF VENDOR RETURN TO PROCUREMENT DIVISION VIA FACSIMILE AT (671) 648-3165	SIGNATURE: <u><i>John M. Benavente</i></u> 3/6/2026 <b>JOHN M. BENAVENTE, P.E., General Manager</b> Date Delegated Authority	

## RE: [EXTERNAL] OP 34786 Vertex Inc.

Chris Babel <Christine.babel@vertexinc.com>

Sat 3/21/2026 12:01 AM

To: Reynaldo Gatongay <reyg@gpagwa.com>; Emma Soguilon <esoguilon@gpagwa.com>; 'bpcepeda@gpagwa.com' <bpcepeda@gpagwa.com>;

Cc: Justina Merfalen <jimmerfalen@gpagwa.com>; Eric Blas <ejblas@gpagwa.com>; Sharlyne Tainatongo <sstainatongo@gpagwa.com>; Lindsay Brotherston <Lindsay.Brotherston@vertexinc.com>; Jason Kelley <Jason.Kelley@vertexinc.com>;

 3 attachments (759 KB)

RE: Guam Power Authority Invoice 0136094 for Vertex, Inc.; [EXTERNAL] Re: Guam Power Authority Invoice 0136094 for Vertex, Inc.\_OP 34786; Guam Power Authority 0136094.pdf;

**CAUTION: This email came from an external source. Please do not click on links or open attachments from senders you do not trust.**

Hi Raynaldo, I believe this was actioned last week and resent for payment. Vertex does not confirm receipt of POs due to our high volume, as well as we do not sign client POs as our T&Cs are driven by our signed SLAs vs a client PO.

Please move forward with processing the August 2025 invoice for immediate payment.

Sincerely,

Chris Babel  
Finance AR Team Leader and Global Accounts Representative  
📞 484.595.2583  
[Christine.babel@vertexinc.com](mailto:Christine.babel@vertexinc.com)  
**Vertex Inc.**  
[2301 Renaissance Blvd., King of Prussia, PA 19406](https://www.vertexinc.com)  
[www.vertexinc.com](https://www.vertexinc.com)

Customers can now submit support requests at the [Vertex Community](#).  
New to the Vertex Community? [Learn more](#)

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**From:** Reynaldo Gatongay <reyg@gpagwa.com>  
**Sent:** Thursday, March 19, 2026 7:12 PM  
**To:** Chris Babel <Christine.babel@vertexinc.com>  
**Cc:** Justina Merfalen <jimmerfalen@gpagwa.com>; Eric Blas <ejblas@gpagwa.com>; Sharlyne Tainatongo <sstainatongo@gpagwa.com>; Lindsay Brotherston <Lindsay.Brotherston@vertexinc.com>  
**Subject:** Re: [EXTERNAL] OP 34786 Vertex Inc.

Hi Christine,

Could you please assist us with the PO acknowledgment request below?

Regards,

*Rey Gatongay*

Information Technology Division

Guam Power Authority

Phone: 1-671-648-3198

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**From:** Sharlyne Tainatongo  
**Sent:** Friday, March 20, 2026 8:55:28 AM  
**To:** Reynaldo Gatongay  
**Cc:** Justina Merfalen; Eric Blas  
**Subject:** Fw: [EXTERNAL] OP 34786 Vertex Inc.

Hafa Adai Rey,

As per our telecom, kindly see below email to Vertex, Inc.

Your help in requesting Vertex to acknowledged the purchase order will be greatly appreciated.

Thank you.

*Best Regards,  
Sharlyne S. Tainatongo*

*Guam Power Authority  
Procurement Materials Management Division  
Tel: (671) 648-3054/55  
Fax: (671) 648-3165*

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**From:** Sharlyne Tainatongo  
**Sent:** Wednesday, March 18, 2026 9:12 AM  
**To:** PO Vertex Inc  
**Subject:** Re: [EXTERNAL] OP 34786 Vertex Inc.

**2nd Request**

Hafa Adai Chelsea,

As per your email request below, kindly see OP in a PDF attachment.

*Best Regards,  
Sharlyne S. Tainatongo*

*Guam Power Authority  
Procurement Materials Management Division  
Tel: (671) 648-3054/55  
Fax: (671) 648-3165*

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**From:** Sharlyne Tainatongo  
**Sent:** Wednesday, March 11, 2026 8:35 AM  
**To:** PO Vertex Inc  
**Subject:** Re: [EXTERNAL] OP 34786 Vertex Inc.

Hafa Adai Chelsea,

As per your email request below, kindly see OP in a PDF attachment.

*Best Regards,  
Sharlyne S. Tainatongo*

*Guam Power Authority  
Procurement Materials Management Division  
Tel: (671) 648-3054/55  
Fax: (671) 648-3165*

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**From:** PO Vertex Inc <[po@vertexinc.com](mailto:po@vertexinc.com)>  
**Sent:** Tuesday, March 10, 2026 11:13 PM  
**To:** Sharlyne Tainatongo  
**Subject:** FW: [EXTERNAL] OP 34786 Vertex Inc.

**CAUTION: This email came from an external source. Please do not click on links or open attachments from senders you do not trust.**

Hello,

Please provide the PO in a PDF attachment.

Thanks,

**Chelsea Harper**

Senior Billing Specialist

T: 484-595-5907

**Vertex Inc.**

2301 Renaissance Blvd., King of Prussia, PA 19406

[www.vertexinc.com](http://www.vertexinc.com)

Customers can now submit support requests at the [Vertex Community](#).

New to the Vertex Community? [Learn more](#)



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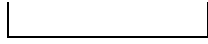
**From:** DocuSign NA4 System <[dse\\_NA4@docusign.net](mailto:dse_NA4@docusign.net)>

**Sent:** Thursday, March 5, 2026 7:48 PM

**To:** PO Vertex Inc <[PO@vertexinc.com](mailto:PO@vertexinc.com)>

**Subject:** [EXTERNAL] OP 34786 Vertex Inc.

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



Sharlyne Tainatongo sent you a document to review and sign.

**Review Documents**


**Sharlyne Tainatongo**

[sstainatongo@gpagwa.com](mailto:sstainatongo@gpagwa.com)

**PRIVATE MESSAGE**

Kindly acknowledged receipt of the attached purchase order.

Description: Payroll tax software License and Maintenance Fee renewal to support Payroll Tx Table Services  
End User: Information Technology  
Expiration Date: 09/30/2026

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