

SHIP TO: RECEIVING SECTION: GUAM POWER AUTHORITY P.O. BOX 2977 HAGATNA, GUAM 96932 TELEPHONE: (671) 648-3054/55		PURCHASE ORDER  GUAM POWER AUTHORITY ATURIDÂT ILEKTRESEDÂT GUÅHAN P.O. Box 2977 Hagatna, Guam 96932 TELEPHONE: (671) 648-3054/5 FAX: (671) 648-3165		THIS PURCHASE ORDER NUMBER 32132 MUST APPEAR ON ALL INVOICES. PACKING SLIPS, PACKAGES, B/L, CORRESPONDENCE, ETC.	
Information Technology				PO DATE 11/15/2023	JOB ORDER NO./OBJ 31900.935000.32
EJBLAS	Dr				

**V
E
N
D
O
R**

Vendor Number: **5191301**

DILIGENT BOARD MEMBER SERVICES INC.
39 WEST 37TH ST. 8TH FLOOR
NEW YORK, NY 10018

TEL: (973) 299-1000
FAX: (983) 299-5500
EMAIL: billing@diligent.com

AUTHORITY: 3112
INVITATION NO.:
CONTRACT NO.:
TIME FOR DELIVERY:
COMPLETION:
EXPIRATION: 11/27/2024
DISCOUNT TERMS:
REQUISITION NO: 38356 OR

COPY

NO.	DESCRIPTION / SUPPLIER ITEM	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1.0			L		\$26,092.84

To provide the Guam Power Authority, Consolidated Commission on Utilities (CCU) with Boardbooks SW Annual Subscription Fee Renewal for the period from November 28, 2023 to November 27, 2024.

Reference Invoice: INV413811
Dated: October 17, 2023
Reference ID: 0066T000019dFKaQAM

POC: Selma Blas Tel No.: 648-3180
Candice Ananich Tel No.: 648-3089

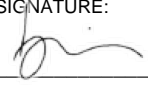
COST BREAKDOWN:

Minutes Module: November 28, 2023 - November 27, 2024
Qty: 1
Rate: \$4,051.69
Amount: \$4,051.69

Sites: November 28, 2023 - November 27, 2024
Qty: 1
Rate: \$3,889.62
Amount: \$3,889.62

Committees: November 28, 2023 - November 27, 2024
Qty: 2
Rate: \$81.04
Amount: \$162.08

Page 1 of 4

INSTRUCTIONS TO VENDOR:		<< DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL
SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO GUAM POWER AUTHORITY, PO BOX 2977 HAGATNA, GUAM 96932 PAYMENT UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION		
ACKNOWLEDGED BY: _____ DATE: _____ SIGNATURE OF VENDOR RETURN TO PROCUREMENT DIVISION VIA FACSIMILE AT (671) 648-3165		SIGNATURE:  for _____ 11/17/2023 JOHN M. BENAVENTE, P.E., General Manager Date Delegated Authority

SHIP TO: RECEIVING SECTION: GUAM POWER AUTHORITY P.O. BOX 2977 HAGATNA, GUAM 96932 TELEPHONE: (671) 648-3054/55		PURCHASE ORDER  GUAM POWER AUTHORITY ATURIDÁT ILEKTRESEDÁT GUÅHAN P.O. Box 2977 Hagatna, Guam 96932		THIS PURCHASE ORDER NUMBER 32132 MUST APPEAR ON ALL INVOICES. PACKING SLIPS, PACKAGES, B/L, CORRESPONDENCE, ETC.	
Information Technology		TELEPHONE: (671) 648-3054/5 FAX: (671) 648-3165		PO DATE	JOB ORDER NO./OBJ
EJBLAS	<i>DK</i>			11/15/2023	31900.935000.32

**V
E
N
D
O
R**

Vendor Number: **5191301**


DILIGENT BOARD MEMBER SERVICES INC.
39 WEST 37TH ST. 8TH FLOOR
NEW YORK, NY 10018

TEL: (973) 299-1000
FAX: (983) 299-5500
EMAIL: billing@diligent.com

AUTHORITY: 3112
INVITATION NO.:
CONTRACT NO.:
TIME FOR DELIVERY:
COMPLETION:
EXPIRATION: 11/27/2024
DISCOUNT TERMS:
REQUISITION NO: 38356 OR

COPY

NO.	DESCRIPTION / SUPPLIER ITEM	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Committees-No Charge: November 28, 2023 - November 27, 2024 Qty: 1 Rate: \$0.00 Amount: \$0.00				
	Administration: November 28, 2023 - November 27, 2024 Qty: 1 Rate: \$972.40 Amount: \$972.40				
	User (Board Members/Executives): November 28, 2023 - November 27, 2024 Qty: 15 Rate: \$1,134.47 Amount: \$17,017.05 ***** Total: \$26,092.84				
	Ref.: Diligent Corporation Invoice dated October 17, 2023				
	RESTRICTION AGAINST SEX OFFENDERS: 5 GCA Section 5253, enacted by P.L 28-24 and amended by P.L. 28-98: . The service provider warrants that no person in its employment who has been convicted of a sex offense under the provisions of Chapter 25 of Title 9 of the Guam Code Annotated, or of an offense defined in Article 2 of Chapter 28 of Title 9 of the Guam Code Annotated, or who has been convicted of an offense with the same elements as heretofore				
Page 2 of 4					

INSTRUCTIONS TO VENDOR:		<< DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL
SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO GUAM POWER AUTHORITY, PO BOX 2977 HAGATNA, GUAM 96932		
PAYMENT UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION		TOTAL
ACKNOWLEDGED BY: _____ DATE: _____ SIGNATURE OF VENDOR RETURN TO PROCUREMENT DIVISION VIA FACSIMILE AT (671) 648-3165		SIGNATURE:  for _____ 11/17/2023 JOHN M. BENAVENTE, P.E., General Manager Date Delegated Authority

SHIP TO: RECEIVING SECTION: GUAM POWER AUTHORITY P.O. BOX 2977 HAGATNA, GUAM 96932 TELEPHONE: (671) 648-3054/55		PURCHASE ORDER  GUAM POWER AUTHORITY ATURIDÁT ILEKTRESEDÁT GUÅHAN P.O. Box 2977 Hagatna, Guam 96932 TELEPHONE: (671) 648-3054/5 FAX: (671) 648-3165		THIS PURCHASE ORDER NUMBER 32132 MUST APPEAR ON ALL INVOICES. PACKING SLIPS, PACKAGES, B/L, CORRESPONDENCE, ETC.	
Information Technology				PO DATE 11/15/2023	JOB ORDER NO./OBJ 31900.935000.32
EJBLAS	Dr				

**V
E
N
D
O
R**

Vendor Number: **5191301**


DILIGENT BOARD MEMBER SERVICES INC.
39 WEST 37TH ST. 8TH FLOOR
NEW YORK, NY 10018

TEL: (973) 299-1000
FAX: (983) 299-5500
EMAIL: billing@diligent.com

AUTHORITY: 3112
INVITATION NO.:
CONTRACT NO.:
TIME FOR DELIVERY:
COMPLETION:
EXPIRATION: 11/27/2024
DISCOUNT TERMS:
REQUISITION NO: 38356 OR

COPY

NO.	DESCRIPTION / SUPPLIER ITEM	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	defined in any other jurisdiction, or who is listed on the Sex Offender Registry shall provide services on behalf of the service provider while on government of Guam property, with the exception of public highways. If any employee of the service provider is providing services on government property and is convicted subsequent to an award of a contract, then the service provider warrants that it will notify the Government of the conviction within twenty-four (24) hours of the conviction, and will remove immediately such convicted person from providing services on government property. If the service provider is found to be in violation of any of the provisions of this paragraph, then the Government will give notice to the service provider to take corrective action. The service provider shall take corrective action within twenty-four (24) hours of notice from the Government, and the service provider shall notify the Government when action has been taken. If the service provider fails to take corrective steps within twenty-four (24) hours of notice from the Government, then the Government in its sole discretion may suspend temporarily any contract for services until corrective action has been taken.				
NOTE TO VENDOR:					
1. Delivery is no later than the date indicate above.					
2. All late deliveries and acceptance are subject to the Liquidated Damages Clause in Section 6-101.09.01 of the Guam Procurement Regulations.					
3. All Requests for Delivery Extensions will be closely scrutinized as all items/services are crucial to new customer installation, maintenance, and on-going projects.					
Page 3 of 4					

INSTRUCTIONS TO VENDOR:		<< DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL
SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO GUAM POWER AUTHORITY, PO BOX 2977 HAGATNA, GUAM 96932 PAYMENT UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION		
ACKNOWLEDGED BY: _____ DATE: _____ SIGNATURE OF VENDOR RETURN TO PROCUREMENT DIVISION VIA FACSIMILE AT (671) 648-3165		SIGNATURE:  for _____ 11/17/2023 JOHN M. BENAVENTE, P.E., General Manager Date Delegated Authority

SHIP TO: RECEIVING SECTION: GUAM POWER AUTHORITY P.O. BOX 2977 HAGATNA, GUAM 96932 TELEPHONE: (671) 648-3054/55		PURCHASE ORDER  GUAM POWER AUTHORITY ATURIDÂT ILEKTRESEDÂT GUÅHAN P.O. Box 2977 Hagatna, Guam 96932		THIS PURCHASE ORDER NUMBER 32132 MUST APPEAR ON ALL INVOICES. PACKING SLIPS, PACKAGES, B/L, CORRESPONDENCE, ETC.	
Information Technology		TELEPHONE: (671) 648-3054/5 FAX: (671) 648-3165		PO DATE 11/15/2023	JOB ORDER NO./OBJ 31900.935000.32
EJBLAS	<i>Dr</i>				

**V
E
N
D
O
R**

Vendor Number: **5191301**

DILIGENT BOARD MEMBER SERVICES INC.
39 WEST 37TH ST. 8TH FLOOR
NEW YORK, NY 10018

TEL: (973) 299-1000
FAX: (983) 299-5500
EMAIL: billing@diligent.com

AUTHORITY: 3112
INVITATION NO.:
CONTRACT NO.:
TIME FOR DELIVERY:
COMPLETION:
EXPIRATION: 11/27/2024
DISCOUNT TERMS:
REQUISITION NO: 38356 OR

COPY

NO.	DESCRIPTION / SUPPLIER ITEM	QUANTITY	UNIT	UNIT PRICE	AMOUNT
-----	-----------------------------	----------	------	------------	--------

4. NOTE: Not withstanding the fact that this contract was written by one (1) party, it will be construed that it was written by two (2) parties.

PAYMENT TERMS:
NET THIRTY (30) DAYS after receipt of ORIGINAL invoice for goods received and/or services rendered.

REVIEWED BY: *Jamie Lynn C. Pangelinan* 11/17/2023
JAMIE LYNN C. PANGELINAN Date
Supply Management Administrator

Page 4 of 4

INSTRUCTIONS TO VENDOR:		\$26,092.84	<< DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL
SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO GUAM POWER AUTHORITY, PO BOX 2977 HAGATNA, GUAM 96932		TOTAL	
PAYMENT UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION			
ACKNOWLEDGED BY: _____ DATE: _____ SIGNATURE OF VENDOR RETURN TO PROCUREMENT DIVISION VIA FACSIMILE AT (671) 648-3165		SIGNATURE: <u><i>John M. Benavente</i></u> for _____ 11/17/2023 JOHN M. BENAVENTE, P.E., General Manager Date Delegated Authority	