

RECEIVED

By Janet Pangelinan at 8:23 am, Nov 16, 2021

SSTAINATION
COPY**PURCHASE ORDER**

GUAM POWER AUTHORITY
ATURIDAT ILEKTRESEDAT GUAHAN
P.O. Box 2977
Hagatna, Guam 96932

TELEPHONE: (671) 648-3054/5
FAX: (671) 648-3165

THIS PURCHASE ORDER NUMBER
NO: 29638 OP
MUST APPEAR ON ALL INVOICES.
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE, ETC.

PO DATE
10/26/2021

JOB ORDER NO./OBJ
31 900.935000.32

VENDOR
Diligent Board Member Services Inc.
39 West 37th St. 8th Floor
New York, NY 10018
TEL: 973 299-1000
FAX: 973 299-5500

VENDOR
5191301

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RECEIVING SECTION:
GUAM POWER AUTHORITY
P.O. BOX 2977
HAGATNA, GUAM 96932
TELEPHONE: (671) 648-3054/5

Information Technology

AUTHORITY
3112

INVITATION NO.

CONTRACT NO.

TIME FOR DELIVERY

TIME OF
COMPLETION/EXPIRATION
11/27/2022

DISCOUNT TERMS:

DESCRIPTION / SUPPLIER ITEM

QUANTITY

UNIT

UNIT PRICE

AMOUNT

DOCUMENT NUMBER

Maint of Office Equipment

L

\$23,667.00

35808 OR
10/26/2021

To provide the Guam Power Authority, Consolidated Commission
on Utilities (CCU) with Boardbooks SW Annual Subscription
Fee Renewal for the period from November 28, 2021 to
November 27, 2022.

COST BREAKDOWN:

Accessing Entities and Individuals

- Minutes Module

Qty.: 1.00

Rate: \$3,675.00

Amount: \$3,675.00

- Offline Administrator

Qty: 1.00

Rate: \$0.00

Amount: \$0.00

- Offline User

Qty: 15.00

Rate: \$441.00

Amount: \$6,615.00

- Boards

Qty: 1.00

Rate: \$3,528.00

Amount: \$3,528.00

- Committees/Meeting Groups

Qty: 2.00

Rate: \$73.50

Amount: \$147.00

Page 1 of 4

INSTRUCTIONS TO VENDOR:

SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO GUAM POWER AUTHORITY,
PO BOX 2977 HAGATNA, GUAM 96932

PAYMENT UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION

TOTAL

<< DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL

ACKNOWLEDGED BY: _____ DATE: _____

SIGNATURE OF VENDOR

RETURN TO PROCUREMENT DIVISION VIA FACSIMILE AT (671) 648-3165

SIGNATURE:

for
JOHN M. BENAVENTE, P.E., General Manager
Delegated Authority

11/15/2021

Date

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DOCUMENT NUMBER

- Online Administrator
 Qty: 1.00
 Rate: \$882.00
 Amount: \$882.00

- Online User
 Qty: 15.00
 Rate: \$588.00
 Amount: \$8,820.00

- Committees/Meeting Groups - No Charge
 Qty: 1.00
 Rate: \$0.00
 Amount: \$0.00

Total Annual Subscription Fee: \$23,667.00

Total Amount: \$23,667.00

Start Date: November 28, 2021

End Date: November 27, 2022 Invoice #: INV318113 Date: 10/14/2021

RESTRICTION AGAINST SEX OFFENDERS:

5 GCA Section 5253, enacted by P.L 28-24 and amended
 by P.L. 28-98:

The service provider warrants that no person in its employment who has been convicted of a sex offense under the provisions of Chapter 25 of Title 9 of the Guam Code Annotated, or of an offense defined in Article 2 of Chapter 28 of Title 9 of the Guam Code Annotated, or who has been convicted of an offense with the same elements as heretofore defined in any other jurisdiction, or who is listed on the Sex Offender Registry shall provide services on behalf of the service provider while on government of Guam property, with the exception of public highways. If any employee of

Page 2 of 4

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11/15/2021
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UNIT PRICE

AMOUNT

DOCUMENT NUMBER

the service provider is providing services on government property and is convicted subsequent to an award of a contract, then the service provider warrants that it will notify the Government of the conviction within twenty-four (24) hours of the conviction, and will remove immediately such convicted person from providing services on government property. If the service provider is found to be in violation of any of the provisions of this paragraph, then the Government will give notice to the service provider to take corrective action. The service provider shall take corrective action within twenty-four (24) hours of notice from the Government, and the service provider shall notify the Government when action has been taken. If the service provider fails to take corrective steps within twenty-four (24) hours of notice from the Government, then the Government in its sole discretion may suspend temporarily any contract for services until corrective action has been taken.

35808 OR

NOTE TO VENDOR:

1. Delivery is no later than the date indicate above.
2. All late deliveries and acceptance are subject to the Liquidated Damages Clause in Section 6-101.09.01 of the Guam Procurement Regulations.
3. All Requests for Delivery Extensions will be closely scrutinized as all items/services are crucial to new customer installation, maintenance, and on-going projects.
4. NOTE: Notwithstanding the fact that this contract was written by one (1) party, it will be construed that it was written by two (2) parties.

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SIGNATURE:

for
JOHN M. BENAVENTE, P.E., General Manager
 Delegated Authority

11/15/2021

Date

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AUTHORITY 3112	INVITATION NO.	CONTRACT NO.	TIME FOR DELIVERY	TIME OF COMPLETION/EXPIRATION 11/27/2022	DISCOUNT TERMS

DESCRIPTION / SUPPLIER ITEM	QUANTITY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER
PAYMENT TERMS: NET THIRTY (30) DAYS after receipt of ORIGINAL invoice for goods received and/or services rendered.					35808 OR
REVIEWED BY: <u><i>Jamie Lynn C. Pangelinan</i></u> 11/15/2021 JAMIE LYNN C. PANGELINAN Date Supply Management Administrator					

Page 4 of 4

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ACKNOWLEDGED BY: _____ DATE: _____ SIGNATURE OF VENDOR RETURN TO PROCUREMENT DIVISION VIA FACSIMILE AT (671) 648-3165		SIGNATURE: <u><i>John M. Benavente</i></u> for _____ JOHN M. BENAVENTE, P.E., General Manager Delegated Authority	

11/15/2021

Date